

Office of the Healthcare Advocate/Commission on Health Equity
JOB OPPORTUNITY

HEALTH EQUITY DIRECTOR

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 153 Market Street, Hartford, CT 06103
Job Posting No: 96096
Hours: Full-time - 40 hours per week
Minimum Salary: \$72,044 (MP61)

Closing Date: *Tuesday, July 30, 2013 - Application package must be received by 5:00 p.m. by this date.

The Office of the Commission on Health Equity is recruiting to fill a Health Equity Director vacancy. This position will be housed at the State of Connecticut Office of the Healthcare Advocate, 153 Market Street, Hartford, CT, for administrative purposes only and will report directly to the Chairperson of the Health Equity Commission.

The preferred candidate should have significant experience in: program development and implementation; some degree of grant-writing; ways to build effective collaborative interagency arrangements; functions of health care assessment, planning, and policy development; data collection and analysis; as well as, the application of social determinants of health to measurements of eliminating health disparities and inequities.

Knowledge, Skills and Abilities: Considerable knowledge and ability to apply management principles and techniques; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of state and federal health policy; considerable knowledge of social determinants of health and medical models; considerable knowledge of program management; considerable knowledge of research methods and techniques; knowledge and ability to prepare grant applications; knowledge of legislative process; knowledge of budget development and administration; considerable interpersonal skills; considerable oral and written communication skills.

General Experience: Eight (8) years of professional experience in health and policy administration, health program administration, health care administration, health planning or a related field.

Special Experience: One (1) year of the General Experience must have been in a consultative, supervisory or managerial capacity.

Notes:

- 1
Consultative capacity is defined as providing expert or professional advice and performing programmatic and administrative duties.
- 2
Supervisory capacity is defined as scheduling, assigning and overseeing work, establishing performance standards for employees and taking corrective measures to implement those standards.
- 3
Managerial capacity is defined as responsibility for planning, organizing, directing and controlling resources of a major subdivision of an agency or organization; developing and implementing program procedures, initiating program policies and developing and maintaining the budget.

Substitution Allowed:

1.
College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.
2.
A Master's degree in Public Health, Management or Administration, Health Services or Health Research & Policy, Health Administration & Policy or a related field may be substituted for one (1) additional year of the General Experience.

Special Requirement:

Incumbents in this class may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and State Application Form CT-HR-12 (state application form CT-HR-12 may be accessed at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf) to:

**Carmen Rivera
Human Resources Assistant
P.O. Box 816
Hartford, CT 06142-0816**

OR

E-MAIL: CID.HR@CT.GOV

Overnight mail address: 153 Market Street, 7th Floor, Hartford, CT 06103

***Incomplete or late application packages will not be considered.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.