



**JOB OPPORTUNITY  
MANAGER OF INFORMATION TECHNOLOGY  
UNCLASSIFIED**

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**Open To:** The Public  
**Location:** Bradley International Airport - Windsor Locks, CT  
**Job Posting No:** CAA1305  
**Hours:** Monday to Friday - 8:30 a.m. to 5:00 p.m.  
**Salary:** Negotiable  
**Closing Date:** July 15, 2013

**Eligibility Requirement:** N/A

**Summary of Position:** As a member of the Connecticut Airport Authority (CAA) management team, this position is responsible for the management, implementation and support of information systems, application development, systems maintenance, computer and telecommunications operations and similar information technology functions, including overseeing assigned CAA staff and/or contractual resources. Works on an interdepartmental basis with other managers and staff to assist in achievement of established organizational strategic goals and objectives.

**Knowledge, Skills and Abilities**

To perform this job satisfactorily, an individual must be able to perform each essential duty satisfactorily and independently. The requirements listed are representative, but not necessarily all-inclusive of the knowledge, skill, and/or ability required:

- Considerable knowledge of and ability to apply management principles, practices and techniques.
- Considerable knowledge of information technology methods, techniques and equipment.
- Considerable knowledge of telecommunications technology, systems and equipment.
- Considerable ability to develop and implement business plans, IT strategic and project plans and budget plans to achieve CAA goals and objectives and meet operational needs.
- Considerable knowledge of and ability to interpret and apply relevant state and federal laws, statutes, regulations and legislation.
- Considerable ability to recognize and develop opportunities to grow and develop information technology services in response to internal and external customer needs and changes in the work environment.
- Considerable knowledge of principles and practices of public administration including policy development, implementation and evaluation.
- Considerable knowledge of relevant CAA policies and procedures.
- Considerable interpersonal skills and the ability to interact with and coordinate with airport partners including airlines, consultants and contractors, tenants, lessees, businesses, State, federal, regional and local officials and other departments within the CAA.
- Considerable oral and written communication skills.
- Considerable ability to analyze information technology systems and equipment problems and develop and implement effective solutions.
- Supervisory experience

**General Experience:**

- A Bachelor Degree in computer science, information systems or a closely related field preferred.
- Eight (8) years' experience in computer or network operations, production control, systems development and information technology analysis and planning.

Three (3) years of the experience must have been at an advanced working level, with responsibility for managing IT systems development and support activities and functions.

**Character Requirement:** An individual serving in this position must be able to successfully undergo a thorough background and security screening, including being fingerprinted, and maintain required security clearance during the duration of employment.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter and a resume to:

**Ron Frost**  
**The Connecticut Airport Authority**  
[rfrost@ctairports.org](mailto:rfrost@ctairports.org)

**THE CAA IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**