

**DEPARTMENT OF LABOR
EMPLOYMENT OPPORTUNITY
Information Technology Analyst 3 (EU 30)**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Department of Labor, 200 Folly Brook Boulevard, Wethersfield, CT 06109
Hours: 8:30 a.m. to 4:00 p.m. (35 hours weekly)
Salary: \$76,409 approximate annual salary and full benefits package*
Job Posting No: 713
Closing Date: March 25, 2015

Eligibility Requirement: **Candidates must have applied for and passed the Information Technology Analyst 3 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Candidates who recently applied for the current exam list for Information Technology Analyst 3 administered by Department of Administrative Services may apply; however, applicants must receive a passing score in order to be eligible for appointment.**

EXAMPLES OF DUTIES: This is a Client Server / Web development lead position that has a focus on Web Technologies, Application Integration and support and maintenance of multiple client/server and web applications. This position will be responsible for Design, Development, Testing, Documentation, and on-going support of applications and processes that support business units or supporting functions. These application program solutions may involve diverse development platforms, software, hardware, technologies and tools. Serves as a fully seasoned/proficient technical resource that can lead projects and direct activities of a team related to special initiatives or operations. Additional duties include: Analyzing business needs; provides continuity by consulting with business customer from definition of business issue through implementation of solution; develops functional requirements with customer groups; plans, recommends and creates action plans for system development and/or integration; prepares level of effort and timeline estimates, coordinates resources; ensures timely completion of all phases of development project from conception through the entire Development Lifecycle; assists in re-engineering of business systems; assists in budget development; participates in RFP process; prepares progress reports; performs related duties as required.

Preferred Skills and Ability: The ideal candidate must be able to excel in a rapidly changing environment while developing, testing and recommending new technologies. The ideal candidate must possess excellent oral and written communication skills and have strong expert experience in analysis and problem solving. The candidate must have experience performing the duties of a development lead which includes coordinating and managing development tasks and activities on a project with the ability to motivate others to accomplish a common goal. Candidates must possess considerable knowledge of the following: the Visual Studio environment, VB.Net, Net Framework, ASP.Net, MVC, REST Services, VBScript, HTML, XML, CSS, and JavaScript. Web development using .Net assemblies, SQL Server, XML, and SOA Framework. The candidate should have considerable knowledge in object oriented programming, and relational database architecture. The candidate should also have significant experience in working with complex interfaces along with and integration strategies and solutions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit:

- Cover letter & Resume
- Application for Examination or Employment (CT-HR-12). http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf
- Connecticut Department of Labor Pre-Authorization and Release form (immediately follows this job announcement) which includes a statement regarding the Guide to the Code of Ethics for Public Officials and State Employees.
- If you are not a Department of Labor applicant, you must complete and sign the Addendum to the Application for Examination or Employment (CT-HR-13). http://das.ct.gov/HR/Forms/CT-HR-12A_Addendum.pdf
- Current state employees are required to submit their last two service ratings **and** copies of their attendance records for 2012 & 2013. Department of Labor employees must submit their last two service ratings however, they do not need to submit their attendance records.

Application packages will not be considered without these documents. Missing or incomplete application material will not be considered. Submit via mail or fax to:

**Department of Labor
Human Resources Office
200 Folly Brook Boulevard
Wethersfield, CT 06109
FAX (860) 263-6699**

* Please note: Applicants who are not currently a state employee must start at the minimum salary. If you are choosing to fax your application, it is not necessary to also send an original copy. Due to the large number of expected applicants we cannot confirm receipt of application materials. Please do not call concerning your application.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

CONNECTICUT DEPARTMENT OF LABOR
Pre-Employment Screening – Authorization and Release

Completion of this form is voluntary; however, if consent to obtain this information is not given, it may have an adverse effect on your employment opportunities with the Connecticut State Department of Labor.

Applicant's Name (Last, First, Middle): _____

Mailing Address: _____

Home Phone Number: () _____

I, the undersigned, recognize and understand that this constitutes my consent and authorization to disclose or furnish any relevant and necessary information or records to the Department of Labor concerning my character, employment, or military service as may be necessary for a determination of my suitability for employment with the Connecticut State Department of Labor.

This authorization is executed with the full knowledge and understanding that the Labor Department will take measures to protect the aforementioned information against unauthorized disclosure to any parties not having a legitimate need for it in the discharge of the official business of the Department.

I hereby RELEASE any respondent from any and all liability for damages resulting from a decision by the Department not to employ me on account of compliance, or any attempts at compliance with this authorization, except for any damages resulting from knowingly providing false or misleading information or records about me.

A copy of this authorization shall be as effective and valid as the original. This authorization shall be valid for twelve (12) months from the date of my signature.

Date Signed

Signature of Applicant

As a candidate being considered for employment at the Department of Labor, I have reviewed a copy of the Guide to the Code of Ethics for Public Officials and State Employees.

Date Signed

Signature of Applicant

A copy of the Guide to the Code of Ethics for Public Officials and State Employees may be obtained at the following link:

http://www.ct.gov/ethics/lib/ethics/guides/2012/public_officials_and_state_employees_guide_december_2012_rev.pdf

****Important note: Any modifications to this form will NOT be accepted.**