

**DEPARTMENT OF LABOR  
EMPLOYMENT OPPORTUNITY  
Information Technology Analyst 3 (EU 30)**

**[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)**

**Open To:** The Public  
**Location:** Department of Labor, 200 Folly Brook Boulevard, Wethersfield, CT 06109  
**Hours:** 8:30 a.m. to 4:00 p.m. (35 hours weekly)  
**Salary:** \$74,183 approximate annual salary and full benefits package\*  
**Closing Date:** May 9, 2014  
**Job No:** 645

**Eligibility Requirement:** **Candidates must have applied for and passed the Information Technology Analyst 3 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.**

**Candidates who recently applied for the current exam list for Information Technology Analyst 3 administered by Department of Administrative Services may apply; however, applicants must receive a passing score in order to be eligible for appointment.**

**EXAMPLES OF DUTIES:** Under general supervision performs complex IBM mainframe software installations, upgrades and maintenance for the IBM z/OS operating system software and related program products. Provides complex customization of operating environment to client requirements including detailed program product installs, complex parmlib modifications, user modifications and JCL exits. Acts as the project team leader in planning and providing complex software configuration management for production client environments which includes tracking and monitoring of SW profiles, preparing release levels, monitoring and obtaining SW authorization codes/expiration for each LPAR. Possess considerable knowledge of installation, maintenance, administration as well as complex problem determination and resolution capability for the following products: **IBM:** z/OS z/OS optional features: SDSF, RMF, DFHSM, DFDSS, RACF, DFSORT, GDDM-PGF RMDS z/OS COBOL, CICS/TS, SDF II, Hourglass, DITTO/ESA, Omegamon/MVS, Omegamon/CICS, **Computer Associates:** CA-1 APCDOC, JCL Check, ESP Scheduler, **GT Software:** Assist/TS, **Merrill Consultants:** MXG, **SAS Institute:** SAS BASE Product **SEA:** RA/2 **Tone Software:** DynaStep. Implements disaster recovery plans, assists in determining critical applications and personnel, or ensures offsite mainframe backups; defines data flow; performs related duties as required. Ability to provide 24X7 service on-call as needed.

**Preferred Skills and Ability:** Minimum six years' experience performing z/OS technical support for the following operating system software; MVS, JES, TSO/ISPF, SMP/E, HCD, DFSMS, GRS, USS, REXX. The ideal candidates must have a full understanding of z/OS system architecture, internals and hardware for a mid-range mainframe environment. Additionally, candidates should possess considerable knowledge and experience with z/OS operating system and related program product software installation, customization, parameters and maintenance. Excellent oral and written communication skills are a must. Experience with business continuity planning and disaster recovery exercises, as well as implementation. Must have experience with System Maintenance Methodologies and SMP/E maintenance utility. Experience with RACF definitions, security exits and interfaces. Requires excellent problem solving skills, z/OS dump & LOGREC analysis with the ability to debug & diagnose system abends. Must have IBM assembler programming knowledge. The ability to design code and maintain z/OS and product system exits. Provide z/OS/MVS technical support for multiple LPAR mainframe z/OS computer environments.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit:

- Cover letter & Resume
- Application for Examination or Employment (CT-HR-12). [http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf)
- Connecticut Department of Labor Pre-Authorization and Release form (immediately follows this job announcement) which includes a statement regarding the Guide to the Code of Ethics for Public Officials and State Employees.
- If you are not a Department of Labor applicant, you must complete and sign the Addendum to the Application for Examination or Employment (CT-HR-13). [http://das.ct.gov/HR/Forms/CT-HR-12A\\_Addendum.pdf](http://das.ct.gov/HR/Forms/CT-HR-12A_Addendum.pdf)
- Current state employees are required to submit their last two service ratings **and** copies of their attendance records for 2012 & 2013.

Application packages will not be considered without these documents. Missing or incomplete application material will not be considered. Submit via mail or fax to:

**Department of Labor  
Human Resources Office  
200 Folly Brook Boulevard  
Wethersfield, CT 06109  
FAX (860) 263-6699**

\*Applicants who are not currently a state employee must start at the minimum salary. If you are faxing your application, please do not mail a duplicate copy. We cannot confirm receipt of application materials.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

CONNECTICUT DEPARTMENT OF LABOR  
Pre-Employment Screening – Authorization and Release

Completion of this form is voluntary; however, if consent to obtain this information is not given, it may have an adverse effect on your employment opportunities with the Connecticut State Department of Labor.

Applicant's Name (Last, First, Middle): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone Number: (    ) \_\_\_\_\_

I, the undersigned, recognize and understand that this constitutes my consent and authorization to disclose or furnish any relevant and necessary information or records to the Department of Labor concerning my character, employment, or military service as may be necessary for a determination of my suitability for employment with the Connecticut State Department of Labor.

This authorization is executed with the full knowledge and understanding that the Labor Department will take measures to protect the aforementioned information against unauthorized disclosure to any parties not having a legitimate need for it in the discharge of the official business of the Department.

I hereby RELEASE any respondent from any and all liability for damages resulting from a decision by the Department not to employ me on account of compliance, or any attempts at compliance with this authorization, except for any damages resulting from knowingly providing false or misleading information or records about me.

A copy of this authorization shall be as effective and valid as the original. This authorization shall be valid for twelve (12) months from the date of my signature.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Applicant

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As a candidate being considered for employment at the Department of Labor, I have reviewed a copy of the Guide to the Code of Ethics for Public Officials and State Employees.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Applicant

A copy of the Guide to the Code of Ethics for Public Officials and State Employees may be obtained at the following link:

[http://www.ct.gov/ethics/lib/ethics/guides/2012/public\\_officials\\_and\\_state\\_employees\\_guide\\_december\\_2012\\_rev.pdf](http://www.ct.gov/ethics/lib/ethics/guides/2012/public_officials_and_state_employees_guide_december_2012_rev.pdf)

**\*\*Important note: Any modifications to this form will NOT be accepted.**