

STATE OF CONNECTICUT  
DEPARTMENT OF DEVELOPMENTAL SERVICES- WEST REGION  
JOB OPPORTUNITY  
LICENSED PRACTICAL NURSE

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public  
**Position:** LPN - (70 hrs. – bi-weekly)  
**Location:** Southbury Training School – Unit 1 & grounds float  
**Job Posting No:** 017522  
**Hours:** 2<sup>nd</sup> Shift ~ 2:00pm – 9:30pm  
Week 1: RDO's Saturday, Sunday  
Week 2: RDO's Friday, Tuesday  
**Salary:** \$1,695.41/bi-weekly  
**Closing Date:** September 16, 2013

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

**Knowledge, Skills and Abilities:** Duties are consistent with the Licensed Practical Nurse job classification. Assists doctors and nurses in the general care and treatment of patients; measures doses and administers medications including insulin injections; documents medications using appropriate forms; performs narcotic counts; checks and may administer intravenous medications; reports changes in patients to doctors; ensures that restraints are applied correctly; transcribes doctors medication orders; dispenses certain medications in doctors absence; applies topical medication; takes and charts temperatures, pulses and respirations; performs simple nursing treatments; monitors general patient needs including personal hygiene; reports on patient conditions and behavior; keeps the unit safe and healthy; administers enemas or suppositories; performs foley catheterization care; orients patients concerning medications and their use; may perform emergency first aid; performs related duties as required. Must be able to cover grounds wide per agency need.

**General Experience:** Incumbents in this class must possess and retain a current license as a Licensed Practical Nurse in Connecticut.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DSW Classification Series:**

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

**Application Procedure for All Other Applicants:**

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

**Send application materials to:**

Department of Developmental Services — West Region  
Rowland Government Center, 4<sup>th</sup> Floor  
55 West Main Street  
Waterbury, CT 06702  
Attn: Yolette Tappin  
Email: [Yolette.Tappin@ct.gov](mailto:Yolette.Tappin@ct.gov) Fax: 203-574-8857

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.