

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

**JOB OPPORTUNITY
MENTAL HEALTH ASSISTANT 1 (6)**

LATERAL TRANSFER OPPORTUNITIES FOR DMHAS EMPLOYEES ONLY

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: **DMHAS EMPLOYEES ONLY**

Location: CONNECTICUT VALLEY HOSPITAL– ADDICTION SERVICES DIVISION

| Position # | Program/Unit | FT/PT # hours/week | Shift | Hours of Work | Schedule |
|------------|----------------------------|-----------------------|----------|------------------------|-------------------------------|
| 102462 | Acute Unit-Blue Hills | FT-35 | Days | 7:00 a.m. – 3:30 p.m. | 72-72-80; Every other weekend |
| 102127 | Merritt 3 A/B-Female Rehab | FT-35 | Days | 7:00 a.m. – 3:30 p.m. | 72-72-80; Every other weekend |
| 102463 | Acute Unit-Blue Hills | FT-35 | Evenings | 3:00 p.m. – 11:30 p.m. | 72-72-80; Every other weekend |
| 102464 | Acute Unit-Blue Hills | FT-35 | Evenings | 3:00 p.m. – 11:30 p.m. | 72-72-80; Every other weekend |
| 102465 | Acute Unit-Blue Hills | FT-35 | Nights | 11:15 p.m.- 7:15 a.m. | 72-72-80; Every other weekend |
| 504LTO | Merritt 3 A/B-Female Rehab | FT-35 | Nights | 11:15 p.m.- 7:15 a.m. | 72-72-80; Every other weekend |

Salary: \$21.35 per hour

Closing Date: August 23, 2012

Duties may include but not limited to: Provides and implements direct care to patients within the Addiction Services Division-Blue Hills Hospital; ensures that all documentation entered in the Medical Record is related to the Nursing Care Plan and Master Treatment Plan and is behaviorally stated; utilizes evaluation and treatment instruments to facilitate achievement of the highest level of functioning of Activities of Daily Living; ensure that the patients are assisted toward input in the treatment plan and understand its goal and objectives; escorts patients as assigned; monitors patients for contraband, and personal items which could be used to compromise unit security and/or to inflict self-harm; acts as a positive role model during interactions with patients and staff at all times; attends in-service education/training; performs other related duties as assigned.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

General Experience: One (1) year's experience at the level of Mental Health Trainee.

Substitutions Allowed: An Associate's degree in mental health technology may be substituted for the General Experience. Two (2) years of college training in a behavioral science, social work, rehabilitation therapy or its equivalent may be substituted for the General Experience. Completion of a mental health trainee certificate program may be substituted for six (6) months of the General Experience.

Special Requirement: Must possess/retain a valid motor vehicle operator's license. Incumbents in this class may be required to possess and retain a current Connecticut Motor Vehicle Operator license. Incumbents in this class may be required to travel.

Working Conditions: Incumbents in this class may be required to lift and restrain clients and may have significant exposure to communicable and/or infectious diseases, strongly disagreeable conditions and risk of injury.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:

- DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
- DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
- All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

**Patricia Guire, Human Resource Associate
Connecticut Valley Hospital – Human Resources Division
PO BOX 351 – Silver Street – Page Hall - Middletown, CT 06457
Fax: (860) 262-5055 - E-Mail: patty.guire@ct.gov**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. NP-6