DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)
CT MENTAL HEALTH CENTER (CMHC)
JOB OPPORTUNITY
Mental Health Assistant 1 – Part Time
Acute Inpatient Unit 4th and 5th floors

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!
LATERAL TRANSFER LIST HAS BEEN CLEARED ALL OTHER QUALIFIED APPLICANTS MAY APPLY

Open To: The Public
Location: CMHC – 34 Park Street, New Haven, CT 06519
Job Posting No: CM26643
Shift/Schedule/Hours: 2nd shift twenty-eight (28) hours weekly
with four (4) hours built in straight overtime - rotating weekends and holidays
Salary: $22.25 per hour
Closing Date: April 3, 2017

Duties may include but not limited to: Works under the supervision of an RN or LPN and or MHA2 to ensure the safety and recovery of patients on an acute Inpt unit and/or transitional living unit. Collaborates with multidisciplinary Teams and assist in identifying patient problems and participate in treatment planning, and establishment of short and long term goals for inpatients. Ensures that all clinical documentation revisions are timely and complete. Conducts inpatient groups such as community meetings, goals group, and orientation meetings, as well as assist with in house patient activities. Participates in implementing health teaching interventions with patients and/or family members as prescribed in the Master Treatment Plan. Attends shift reports and participates in nursing and multidisciplinary staff meetings, shift report, committees, and task forces. Performs duties indicated by shift assignment sheets. May participate in Team meetings and communicate patient behaviors on the milieu. Manages assignments in an efficient manner. Utilizes the Master Treatment Plan to identify goals for assigned patients; Observes patients for behaviors that would indicate potential imminent safety risk to self or others; Collaborates with the RN in implementing measures to maintain the safety of patients who are at imminent risk to self and/or others, or is an AWOL potential; Demonstrates ability to assist inpatient with Activities of Daily Living, ie: bathing, grooming needs, dental hygiene, toileting and vital signs. Provides unit coverage in the way of upper and lower lounge coverage, Ensuring patient safety by conducting environmental safety rounds and patient 15, 30 min checks, and or 1:1 specials as requested. Participates in the assessment and reassessment process by collection of data throughout the course of a shift hospitalization, documents changes in mental status; Demonstrates interviewing skills that facilitate accurate and comprehensive data collection and documentation in the 24Hr. Nursing Notes on patients assigned. Assist Charge Nurses with Admissions and orienting patients to the unit. May conduct patient debriefing interviews in accordance with guidelines for patient debriefing of CMHC policy. May be required to take clients to medical or clinical appointments and or community outings, and fresh air breaks. Conducts inpatient groups such as community meetings, goals group. Participates in implementing health teaching interventions with patients and/or family members as prescribed in the Master Treatment Plan Attends and participates in nursing and multidisciplinary staff meetings, shift report, committees, and task forces. Must attend and remain up to date on all DMHAS and CMHC mandatory training. Pursues and participate in trainings, continued education.

General Experience and Training: One (1) years’ experience at the level of Mental Health Trainee.

Substitutions Allowed: An Associate’s degree in mental health technology may be substituted for the General Experience. Two (2) years of college training in a behavioral science, social work, rehabilitation therapy or its equivalent may be substituted for the General Experience. One (1) year of experience as a RSS providing peer support to agency clients may be substituted for the General Experience. Completion of a mental health trainee certificate program may be substituted for six (6) months of the General Experience.

Special Requirements: Incumbents must possess and retain a current motor vehicle operator’s license. Incumbents in this class are required to travel. Working Conditions: Incumbents in this class may be required to lift/restrain clients/patients; may have some exposure to communicable and/or infectious diseases, strongly disagreeable conditions and risk of injury.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment CT-HR-12 to:

Connecticut Mental Health Center
34 Park Street
New Haven, CT 06519
203-974-7637 - FAX
EMAIL - CMHCRECRUITMENT@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Donna Zwilling at 203-974-7639 or donna.zwilling@ct.gov