

**Middlesex Community College
Librarian
(Community College Professional 18)
12-month Tenure Track Position**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Middlesex Community College
Hours: 35 hours/week
Salary: \$61,255 approximate annual salary plus fringe benefits
Closing Date: July 14, 2014

General Requirements: ALA-accredited Master's degree in Library/Information Science or closely related discipline and at least one year of professional library experience. Demonstrated abilities to work effectively independently and in teams; strong computer and information technology skills; excellent interpersonal, written communication skills; effective presentation skills; demonstrated positive customer service experience; demonstrated commitment to multiculturalism and to working with a diverse student body.

Preferred Skills and Ability: Experience in an academic library; experience with LibGuides; experience and knowledge of emerging technologies such as mobile applications; experience in accreditation process; experience with developing and administering learning assessment tools.

General Responsibilities: Working in a team environment under the direction of the Director of Library Services, the successful candidate will be responsible for a variety of tasks that successfully respond to the needs of MxCC students, faculty and staff: (1) under the supervision of the library instructional team leader, develop, conduct and assess information literacy instruction sessions and collaborate with faculty to facilitate library instruction; (2) instruct and advise patrons on research and effective use of library resources and basic computer applications; (3) liaise with and provide library services at the MxCC's Meriden Center; (4) liaise with faculty and contribute to the library's collection development and maintenance; (5) demonstrate ability and understanding of Library circulation procedures; (6) provide interlibrary loan service; (7) perform other related duties as assigned.

In addition, the individual will be expected to attend and participate in convocation and commencement ceremonies, serve on committees and task forces, and engage in professional development activities. This position may require work evening and occasional weekend work.

Substitution Allowed: Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience prepare them for the responsibilities of this position and by providing appropriate references.

Application Instructions: Send letter of intent, Board of Regents Employment Application (available at <http://mxcc.edu/jobs/>), resume, and copies of all higher education transcripts to:

Noreen Wilson
MIDDLESEX COMMUNITY COLLEGE
100 Training Hill Road
Middletown, CT 06457
860-343-5870

Or email to: MX-HR-Recruitment@mxcc.commnet.edu

For more information about Middlesex Community College please visit our website, www.mxcc.commnet.edu

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The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.