



**PROMOTIONAL JOB OPPORTUNITY
MAINTENANCE SUPERVISOR 1 (CARPENTRY)**

PLEASE FOLLOW THE SPECIFIC FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

- Open To:** Current Connecticut Airport Authority employees who meet the minimum Experience and Training described below.
- Location:** Bradley International Airport - Windsor Locks, CT
- Job Posting No:** CAA00031497
- Hours:** 37.5 hours, First Shift, Monday through Friday 7:00am – 3:00pm
- Salary Range:** TC-20, \$55,361.00 - \$70,892.00
- Closing Date:** **February 20, 2017**

This is a competitive classification that DOES NOT require candidates to have applied for and passed the Maintenance Supervisor 1 (Carpentry) exam. EXAMINATION IS NOT REQUIRED.

Position Summary:

The Connecticut Airport Authority has a Maintenance Supervisor 1 Carpentry job opportunity at Bradley International Airport, Windsor Locks, Connecticut. This position is full time, 37.5 hours per week; 1st shift with work hours of Monday through Friday, 7:00 am to 3:00 pm with 1/2 hour unpaid meal break.

Emergency situations may require overtime. Incumbents in this class may be required to work Airside or Landside snow removal during winter months.

Duties include: Schedules, assigns, oversees and reviews the work of staff; provides staff training and assistance; conducts performance evaluations; determines priorities and plans crew work; establishes and maintains crew procedures; develops or makes recommendations on the development of policies and standards; acts as liaison with other operating units, agencies and outside officials regarding unit policies and procedures; prepares reports and correspondence; performs some of the more skilled duties involved; may estimate time, skills and material needed for proposed repairs or improvements; performs related duties as required.

Other duties include: Repair and general maintenance of terminal and satellite facility's interior, exterior and roofs. Troubleshoots, maintains and repairs automatic sliding doors, performs maintenance and minor repairs on overhead doors. Installs, maintains and repairs locks and locksets, electric and manual types. Maintains and repairs doors and associated hardware. Performs general preventative maintenance and repairs of Passenger Boarding Bridges. Must be able to perform all duties while monitoring airport radio frequencies and communicating with Airport Operations and the Airfield Air Traffic Control Tower by radio.

To be considered for this opportunity, candidates must meet the knowledge, skills and abilities, and experience and training requirements listed below.

Minimum Qualifications Required

Knowledge, Skill and Ability:

Considerable knowledge of modern methods and equipment involved in the trade indicated by the parenthetical title of the class; considerable knowledge of relevant State and national codes and regulations; interpersonal skills; oral and written

communication skills; skill in performing technical duties of the class; ability to read and interpret specifications, blueprints, and sketches; ability to utilize computer software; supervisory ability.

SPECIAL REQUIREMENTS:

1. Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications.
2. Incumbents in this class may be required to possess and retain specific education and/or experience to meet various certification requirements.
3. Incumbents in this class must obtain a Bradley movement area certification allowing them to independently operate vehicles and equipment on Airfield movement areas while effectively communicating with the Air Traffic Control Tower for proper clearances.

PHYSICAL REQUIREMENT: Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties. A physical examination may be required.

CHARACTER REQUIREMENT: An individual serving in this position must be able to successfully undergo a thorough background and security screening, including pre-employment drug screening, fingerprinting and maintain required security clearance during the duration of employment. In addition to the checking of references and facts stated in the application may be made before candidates are certified for permanent appointment.

WORKING CONDITIONS: Incumbents in this class may be required to lift moderate to heavy weights and to use protective equipment such as respirators and safety goggles; and may be exposed to risk of injury from equipment, extreme weather condition and/or environmental conditions.

The appointing authority may require completion of an asbestos removal program consistent with EPA guidelines for operations and maintenance during employment in this class. Incumbents may be required to use protective equipment such as respirators and safety goggles.

APPLICATION INSTRUCTIONS: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, a State of CT [Application for Employment CT-HR-12](#) and a [CAA Employment Application](#). Applicants should also submit their previous 2 service ratings and previous 12 months' attendance records.

Lisa Upton
The Connecticut Airport Authority
Bradley International Airport
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Windsor Locks, CT 06096
Fax (860) 292-2047
HR@ctairports.org

Application packages must be received or be postmarked by the close of business on February 20, 2017 in order to be considered for this position.

THE CAA IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact **Timothy J. Geary** at (860) 292-2053 or tgeary@ctairports.org