



ASNUNTUCK COMMUNITY COLLEGE
JOB OPPORTUNITY
DAY MEDICAL CODING INSTRUCTOR
WORKFORCE DEVELOPMENT & CONTINUING EDUCATION

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: Asnuntuck Community College
Job Posting No: N/A
Hours: Day
Salary: \$25- \$40 per hour
Closing Date: Open Until Filled

General Knowledge: Extensive knowledge of CPT coding, ICD-10 and ICD-10-PCS coding, and how codes are used in the outpatient and/or inpatient setting.

CPC, CCS, CIC, RHIT or RHIA certification.

At least 2 years of job or industry experience.

Applicants who do not meet the minimum requirements are encouraged to apply, stating in writing precisely how their skills and experience have prepared them for the responsibilities of this position and by providing appropriate references.

Responsibilities: Preparation of syllabi and lesson plans. Support of student retention and employment efforts. Instructional areas include understanding health insurance, reimbursement procedures, ethics of healthcare, electronic health records, anatomy and physiology, pathophysiology and medical terminology. Computer skills necessary, including knowledge of MS Word and Medisoft.

Special Experience: Preferred qualifications include teaching experience and Associates Degree.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment [CT-HR-12](#) to:

Workforce Development & Continuing Education
Jennifer Brown, Director of Non-Credit Programs
170 Elm Street
Enfield, CT 06082
JOB CODE: CODING
(860) 253-3067
jbrown@asnuntuck.edu

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.