

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY  
MENTAL HEALTH ASSISTANT 1

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Open To:** State Employees

**Location:** Connecticut Valley Hospital – General Psychiatry Division – Merritt 3 D -Psychosocial Rehab and Education Program-- Middletown, CT

**Job Posting No:** CV-82508

**Hours:** 2nd Shift – 3:00 p.m. – 11:30 p.m. - Week 1: Friday, Monday, Tuesday, Thursday / Week 2: Friday, Saturday, Sunday, Thursday / Part-Time - 28 hours weekly (plus 4 SOT)

**Salary:** \$21.35 per hour

**Closing Date:** June 17, 2012

**Duties may include but not limited to:** Provides and implements direct care to patients within the General Psychiatry Division; ensures that all documentation entered in the Medical Record is related to the Nursing Care Plan and Master Treatment Plan and is behaviorally stated; utilizes evaluation and treatment instruments to facilitate achievement of the highest level of functioning of Activities of Daily Living; ensure that the patients are assisted toward input in the treatment plan and understand its goal and objectives; escorts patients as assigned; monitors patients for contraband, and personal items which could be used to compromise unit security and/or to inflict self-harm; acts as a positive role model during interactions with patients and staff at all times; attends in-service education/training; performs other related duties as assigned.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**General Experience:** One (1) year's experience at the level of Mental Health Trainee.

**Substitutions Allowed:** An Associate's degree in mental health technology may be substituted for the General Experience. Two (2) years of college training in a behavioral science, social work, rehabilitation therapy or its equivalent may be substituted for the General Experience. Completion of a mental health trainee certificate program may be substituted for six (6) months of the General Experience.

**Special Requirement:** Must possess/retain a valid motor vehicle operator's license. Incumbents in this class may be required to possess and retain a current Connecticut Motor Vehicle Operator license. Incumbents in this class may be required to travel.

**Working Conditions:** Incumbents in this class may be required to lift and restrain clients and may have significant exposure to communicable and/or infectious diseases, strongly disagreeable conditions and risk of injury.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Doreen Clemson, Human Resource Associate  
Connecticut Valley Hospital – Human Resources Division  
PO BOX 351 – Silver Street – Page Hall - Middletown, CT 06457  
Fax: (860) 262-5055 - E-Mail: [Doreen.Clemson@po.state.ct.us](mailto:Doreen.Clemson@po.state.ct.us)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. NP-6