

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY
MENTAL HEALTH ASSISTANT 1

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: State Employees
Location: Capitol Region Mental Health Center, 500 Vine Street, Hartford, CT
Job Posting No: CR 92025
Hours: 3rd shift; every other weekend 12:15 a.m. - 8:15 a.m.; 40 hours per week
Salary: \$21.35 per hour
Closing Date: July 5, 2012

Duties may include but not limited to: Participates in assigned nursing, clinical and/or rehabilitative interventions to meet client short and long term needs; advocates for services or resources that meet client needs and preferences; assists client in developing effective strategies for managing internal and external stress; routinely solicits personal goals and preferences; identifies and facilitates use of appropriate support networks; participates in education and training activities to further skill development; participates in admission and discharge planning activities; protects civil rights of client; maintains a safe and healthy environment; may manage client behaviors through verbal communication as needed; performs related duties as required. Communicates and interacts with clients; participates in development of nursing care and treatment plans; encourages client to participate in therapeutic activities; observes and records client behavior and prepares pertinent reports; participates in on-going education and training programs; may participate in follow up of client in community based services; may supervise self-administration of oral medication.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

General Experience: One (1) year's experience at the level of Mental Health Trainee.

Substitutions Allowed: An Associate's degree in mental health technology may be substituted for the General Experience. Two (2) years of college training in a behavioral science, social work, rehabilitation therapy or its equivalent may be substituted for the General Experience. Completion of a mental health trainee certificate program may be substituted for six (6) months of the General Experience.

Special Requirement: Must possess/retain a valid motor vehicle operator's license. Incumbents in this class may be required to possess and retain a current Connecticut Motor Vehicle Operator license. Incumbents in this class may be required to travel.

Working Conditions: Incumbents in this class may be required to lift and restrain clients and may have significant exposure to communicable and/or infectious diseases, strongly disagreeable conditions and risk of injury.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

PLEASE SEND APPLICATIONS TO:
Ramona Sablón, HR Director
Capitol Region Mental Health Center
500 Vine Street, Hartford, CT 06112
Phone: (860) 297-0905 / FAX: (860) 297-0931
Email: jellena.jones@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **NP-6**