



## **ANNOUNCEMENT OF ANTICIPATED POSITION OPENING**

**Date Posted: April 14, 2014**

### **POSITION: Learning Disabilities Specialist (Part-Time)**

Community College Professional 18

20 hours per week / 12-Month Position

**ANTICIPATED STARTING DATE: June 27, 2014**

**CLOSING DATE: May 14, 2014**

### **MINIMUM QUALIFICATIONS**

Master's degree in an academic field closely related to the position's specialty, together with one to four years of related experience.

### **REQUIRED QUALIFICATIONS**

Candidates must demonstrate substantial knowledge, skills, and abilities in the following areas: learning disabilities and required interventions and accommodations in an academic environment; laws and regulations applying to students with special needs; assessment and diagnostic testing methods and instruments; advising students with special needs; design and development of special needs interventions and assistance; information technology literacy skills; and effective oral and written communication.

### **PREFERRED QUALIFICATIONS**

Preference will be given to candidates with experience in post-secondary education and proficiency in American Sign Language (ASL).

Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

### **RESPONSIBILITIES**

Under the direction of the Director of Student Development, the incumbent is accountable for contributing to successful learning experiences for students through effective performance in these essential functional areas: program development (developing effective programs to assist students with learning and other disabilities to participate in the College's academic instruction), diagnostic assessment and guidance of students (performing or supervising diagnostic testing of students and for providing professional guidance on best approaches for students' learning opportunities), supervision of assistance services (delivery of useful learning assistance services to students), and budget management (fiscal integrity of the College's learning assistance program).

### **MINIMUM SALARY**

\$ 35,003 approximate annual, plus excellent medical insurance, retirement and related fringe benefits.

### **TO APPLY, PLEASE SUBMIT THE FOLLOWING ELECTRONICALLY**

**Only complete application packages received by the close of business (4:30PM) on the closing date will be accepted for consideration**

- Letter of Intent
- Resume
- Typed Employment Application, available at:  
[http://www.nwcc.commnet.edu/humanresources/Human\\_Resources\\_Payroll/Professional\\_Employment\\_Application.pdf](http://www.nwcc.commnet.edu/humanresources/Human_Resources_Payroll/Professional_Employment_Application.pdf)
- Unofficial Transcripts from each Degree-Granting Institution

You may email your application package to **NW-HumanResources@nwcc.edu**

Northwestern Connecticut Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Dr. Ruth Gonzalez, Title IX and Section 504/ADA Coordinator for students (Phone: 860-738-6315, Email: [RGonzalez@nwcc.edu](mailto:RGonzalez@nwcc.edu)), and Wendy Bovia, ADA Coordinator/Title IX and Section 504 Assistant Coordinator for faculty and staff (Phone: 860-738-6325, Email: [WBovia@nwcc.edu](mailto:WBovia@nwcc.edu)), Northwestern Connecticut Community College, Park Place East, Winsted, CT 06098.

### **AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

Northwestern Connecticut Community College is an affirmative action/equal opportunity employer and strongly encourages the applications of women, minorities, persons with disabilities, and veterans.

A Member of the Connecticut Community College System  
An Equal Opportunity Employer