

**OFFICE OF THE STATE COMPTROLLER  
JOB OPPORTUNITY  
INFORMATION TECHNOLOGY ANALYST 2**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on the Current Exam Certification List  
**Location:** 101 East River Drive, East Hartford, CT  
**Job Posting No:** #618  
**Hours:** Full Time/35 hrs per week  
**Salary:** \$70,642 (EU28) - Starting Annual Salary  
**Closing Date:** Until Filled

The Office of the State Comptroller (OSC) is currently seeking qualified candidates to fill an **Information Technology Analyst 2** position within the Payroll Services Division – Core-CT. The successful candidate will be accountable for independently performing a full range of information technology tasks and project coordination work involving application systems support, security and application development in an IT environment.

**ELIGIBILITY REQUIREMENTS:** Candidates must have applied for and passed the **Information Technology Analyst 2** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for a lateral transfer.

**EXAMPLES OF DUTIES:** Apply detailed functional and technical knowledge of the PeopleSoft Enterprise Human Resources Management System (HRMS) software package to the State's Core-CT Benefits Administration module; develop SQL to trouble shoot issues, monitor results, and verify testing within Benefits Administration; generate and document requirements and designs for solutions to the State's changing business needs; configure and test existing and new functionality within the Benefits Administration module, including On Demand Event Maintenance, Open Enrollment, EBenefits (self-service), and workflow; collaborate with the Core-CT HRMS and Financials teams to identify, resolve and test integration points and impacts across modules and applications and perform other related duties as required.

**PREFERRED EXPERIENCE AND SKILLS:**

- **Ideal candidate has: Strong functional and technical experience with configuring, troubleshooting and/or customizing Oracle PeopleSoft Benefits Administration;**
- **A minimum of 2 years writing SQL is required;**
- **Experience programming within a large enterprise packaged system (such as PeopleSoft, SAP and Oracle) is preferred;**
- **Experience with a rapid development tool such as Oracle Application Designer or MS.Net is a plus.**

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**APPLICATION INSTRUCTIONS:** Interested and qualified candidates who meet the above requirements must submit a cover letter, resume, three (3) letters of professional references from current and/or previous supervisors and an Application for Examination or Employment (CT-HR-12 – available at: [http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf)) (**Please indicate the job posting number on the application form**). State employees must include copies of their last three (3) Service Ratings in lieu of references to:

**Elena Vazquez, Human Resources Associate  
Office of the State Comptroller  
Management Services Division-Human Resources Office  
55 Elm Street, 2<sup>nd</sup> Floor, Room 208  
Hartford, CT 06106  
OR  
Fax to: 860-702-3324  
Email: [elena.vazquez@po.state.ct.us](mailto:elena.vazquez@po.state.ct.us)**

**INCOMPLETE APPLICATION PACKAGES AND THOSE RECEIVED AFTER THE CLOSING DATE INDICATED ABOVE WILL NOT BE CONSIDERED.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.