

DEPARTMENT OF TRANSPORTATION  
JOB OPPORTUNITY  
BUREAU OF POLICY AND PLANNING

**NATIONAL REGISTER SPECIALIST (Archaeologist)**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public (see Eligibility Requirement below)  
**Location:** DOT Administration Building, 2800 Berlin Tpke, Newington, CT 06111  
**Job Posting No:** 100939  
**Hours:** 40 hours per week  
**Salary:** Pay grade AR 26 (Step 1 = \$69,891 annually)  
**Closing Date:** April 23, 2012, 4:00 pm

**Eligibility Requirement:** Candidates must meet the minimum qualifications listed below. This title is non-examined. State employees who currently hold this title or those who have previously attained permanent status in this title since their most recent hire date, may apply for lateral transfer.

**Position Description:** The Connecticut Department of Transportation has one durational National Register Specialist (Archaeologist) job opportunity in the Bureau of Policy and Planning, Office of Environmental Planning. This position is in the P-5 bargaining unit. Funding for this durational position is approved for five years at this time.

The selected candidate will be responsible for performing and overseeing research needed to identify historic, archaeological and cultural resources which may be affected by transportation improvement projects, used for determining the associated impact to these resources, and used in recommending mitigation alternatives. Assignments will include reviewing information regarding known archaeological and historic sites; evaluation of locations for archaeological sensitivity, and assessing archaeological sites for inclusion in the National Register of Historic Places.

The candidate selected for this position will ensure that cultural resource issues are incorporated into the planning, design, construction and maintenance of Connecticut's transportation facilities. Related assignments will include historical research, and coordination with project managers, historic and archaeological consultants as well as other State and Federal regulatory agencies such as the Federal Highway Administration and the Connecticut State Historic Preservation Office. Field work will be required and travel primarily within the State will be necessary. A valid driver's license is required.

**MINIMUM QUALIFICATIONS REQUIRED:**

**Knowledge, Skill and Ability:** Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of principles, practices and techniques of archaeological survey, excavation and laboratory operations; knowledge of Connecticut's prehistoric, historic and industrial archaeological heritage; knowledge of basic photographic techniques; interpersonal skills; oral and written communication skills; ability to read and interpret written materials; ability to carry research to completion.

**Experience and Training Requirements:**

General Experience:

1. A Master's degree\* in archaeology, anthropology or closely related field.
2. One (1) year of full-time experience or equivalent specialized training in archaeological research, administration or management.
3. Four (4) months of supervised field and analytic experience in general North American archaeology.
4. Demonstrated ability to carry-out research to completion.

And

5. One (1) year of full-time professional experience at a supervisory level in the study of archaeological resources of the prehistoric period or one (1) year of full-time professional experience at a supervisory level in the study of archaeological resources of the historic period.

\*The educational institution must be recognized by the CT Department of Higher Education as an accredited institution ([www.chea.org](http://www.chea.org)). For foreign degrees not listed as accredited, documentation of equivalency from a recognized United States accrediting service must be submitted with your application package.

**Preferred Qualifications:** Basic computer skills including the use of spreadsheets and databases are preferred. Training in the use of computer Geospatial-Information Systems (GIS) is preferred.

Applicants may refer to the DAS website at <http://das.ct.gov/HR/JobspecNew/JobSearch.asp> to view the job specifications.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

**Application Instructions:** Submit a cover letter which states your interest and suitability for the position, resume, and application (State of Connecticut Application for Examination or Employment Form CT-HR-12) to:

**Ms. Grisselle Gonzalez  
Bureau of Policy and Planning  
NRS (Archaeologist) Recruitment  
PO Box 317546, 2800 Berlin Turnpike  
Newington, CT 06131-7546**

**State employees must also include copies of last two service ratings received.**

**Due to the large volume of applications received, we are unable to confirm receipt or provide status updates during the recruitment process. Please refrain from contacting us for these purposes. Late applications will not be considered.**

Applications forms are available at: [http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf). Interviews may be limited to candidates whose experience and training most closely meet the requirements of the position. The candidate pool resulting from these interviews may be used to fill future positions in same classification in the Bureau of Policy and Planning within one year.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.