

STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC HEALTH  
POSTING OF VACANCY  
NURSE CONSULTANT (Public Health)

Health Care Systems – Facility Licensing & Investigations Section and Practitioner Licensing & Investigations Section  
(12 positions) (2 positions)

Posting Date: November 8, 2011

Closing Date: November 16, 2011\*

**PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

Open To: The Public

Salary Group/Range: HC 28/\$67,586 - \$90,681

Job Posting Number: HCS nursePD NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

Location: 410 Capitol Avenue, Hartford, CT

Shift/Hours: 1<sup>st</sup> Shift/35 hours per week

**PLEASE NOTE:** CANDIDATES APPLYING FOR THIS POSITION MUST MEET THE MINIMUM QUALIFICATIONS REQUIRED OR BE ELIGIBLE FOR LATERAL TRANSFER.

**PREFERRED SKILLS:**

- Ability to organize data and evaluate and analyze proper care and treatment in accordance with federal and state laws and regulations and professional standards in healthcare;
- Experience with computerized data bases, MS Outlook and MS Word;
- Experience with documenting facts, findings and outcomes;
- Experience with independently interviewing consumers, health care providers and healthcare beneficiaries;
- Applicants to this position classification may be required to travel and be flexible with their work schedule.

**For Facility Licensing and Investigations Section;** INCUMBENT WILL BE REQUIRED TO SUCCESSFULLY COMPLETE A FEDERALLY REQUIRED TRAINING AND TESTING PROGRAM IN SURVEY AND CERTIFICATION TECHNIQUES.

- CANDIDATES INVITED TO INTERVIEW MAY BE REQUIRED TO SUBMIT TWO RECENT EMPLOYER PERFORMANCE EVALUATIONS.

**MINIMUM QUALIFICATIONS REQUIRED**

**Knowledge, Skill, and Ability:** Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of principles and practices of nursing care administration and education for a variety of specialties with varied settings; considerable knowledge of principles and practices pertinent to community processes; knowledge of State, Federal and local health agencies and programs; knowledge of nursing education and skill in techniques of teaching; considerable interpersonal skills; oral and written communication skills; ability to plan, implement and evaluate programs; ability to collect and analyze data. Considerable knowledge of standards of care and service delivery in community based nursing agencies, licensed home health agencies, health care facilities and institutions.

**EXPERIENCE AND TRAINING**

**General Experience:** Four (4) years' experience as a professional nurse in a position involving supervision, consultation, education or administration.

**Special Experience:** Two (2) years of the General Experience must have been in a public health nursing program, home health care agency, and community health care setting or in a hospital.

**Substitution Allowed:** 1) A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience. 2) A Master's degree in health services administration; nursing or public health may be substituted for one (1) additional year of the General Experience.

**Special Requirements:** 1.) Incumbents in this class must possess and retain a current license as a registered professional nurse in Connecticut. 2.) Incumbents in this class may be required to travel.

**PLEASE NOTE:** This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

**Application Instructions:** ANYONE WISHING TO APPLY FOR THIS POSITION MUST COMPLETE AND FORWARD THE APPROPRIATE "State of Connecticut Application Form for Examination and Employment" (Form CT-HR-12) (ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE), NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM, TO:

Department of Public Health  
410 Capitol Avenue, MS #13PER  
PO Box 340308  
Hartford, CT 06134-0308  
FAX: 860-509-7860 (if faxing, only one application is necessary)  
EMAIL: [dph.recruitment@ct.gov](mailto:dph.recruitment@ct.gov)

\* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES.