

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
JOB OPPORTUNITY
NURSE

INPATIENT TREATMENT UNIT

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Capitol Region Mental Health Center, 500 Vine Street, Hartford, CT
Job Posting No: CR-80789
Hours: 3rd shift / 12:15 a.m. to 8:15 a.m.; Rotating Schedule Every Other Weekend; 40 hrs per week
Salary: \$56,444.00
Closing Date: May 23, 2012

Eligibility Requirement: State employees who possess the general and special experience and training may apply. State employees currently holding the above title or those who have previously attained permanent status may apply. DMHAS employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Duties may include but not limited to: Providing nursing care on 16 bed inpatient treatment unit; medication administration, participation in treatment team meetings, collaborate with team members in relation to the patient's physical and mental health needs; conducts comprehensive nursing assessment of the patient upon admission and at regularly scheduled intervals; collaborates with outside agencies as necessary to address any medical issues which require follow up at the time of discharge; responsible for providing ongoing supervision of mental assistants assigned to the inpatient unit; ensures compliance with JCAHO and Medicare standards of nursing practice; performs other related duties as assigned.

General Experience: Graduation from an accredited nursing program.

Special Requirements: Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut; Incumbents must also **possess and retain a valid motor vehicle operator's license.**

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Job Posting Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Ramona Sablón, HR Director, 860-297-0905

1) Email : jellena.jones@@ct.gov

OR

2) Fax: (860) 297-0931

OR

**3) Postal Mail: Capitol Region Mental Health Center
500 Vine Street, Hartford, CT 06112**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. P-1