



**OFFICE OF THE HEALTHCARE ADVOCATE
HEALTH INFORMATION TECHNOLOGY (HIT) PROGRAM MANAGEMENT OFFICE (PMO)
JOB OPPORTUNITY**

DURATIONAL PROJECT MANAGER

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public

Location: 450 Capital Avenue, Hartford, CT

Job Posting No: 00116557

Hours: Full-time / 40 hours per week

Salary: Rates of compensation will be set for each position established based on a comparison between the duties of the position and any similar management classes in the classified service as required by Section 5-200-1 of the Regulations of Connecticut State Agencies.

Closing Date: July 24, 2017

This position is durational, funded through a federal grant with an end date of June 30, 2019.

Purpose of Position:

In accordance with PA 16-77, the role of Health Information Technology Officer (HITO) and the Health Information Technology (HIT) Advisory Council was established to develop and coordinate the implementation of a state-wide health information technology plan, establish electronic data standards to facilitate the development of integrated electronic health information systems for use by health care providers and institutions that receive state funding and to develop and implement a State-wide Health Information Exchange (HIE). This position provides program management with responsibilities to include defining and prioritizing HIE use cases, defining and implementing electronic health information standards that facilitates the efficient and high-quality exchange of health data, coordinating the development of a comprehensive statewide HIT plan, coordinating procurement project tasks, implementing use case operations within the HIE, and other tasks as may arise in the development of the HIE. The individual will be expected to develop effective and influential working relationships with the HIT Advisory Council members, and key program stakeholders in state agencies and the health care ecosystem of the State, necessary to ensure timely and efficient implementation of HIE services and HIT plan objectives. The individual may be required to represent the HITO at meetings and conferences.

Project Deliverables:

Specific deliverables may include, but are not limited to, the following:

- Participate in the development of a HIT plan that would include specification of the current and desired states of HIT capabilities within the state, articulation of practical architectures that describe the future vision for HIT, a portfolio roadmap of projects that balances the advancement of HIT visions with implementation of prioritized use cases.

- Plan, design and implement prioritized HIT use cases, in collaboration with relevant agency, health ecosystem personnel and vendors.
- Lead projects staffed by subject matter experts (SME's) that deliver on specific technical and governance needs, that may include, but is not limited to (1) developing standards related to security, privacy, data content, structures and format, vocabulary and transmission protocols; (2) adaptation or adoption of national data standards in order to allow for interstate interoperability and permit the collection of health information in a standard electronic format.
- Lead projects staffed by SME's to establish (1) accreditation or certification standards, procedures and monitoring for security and data protocols that will be required for participation in the HIE, (2) development and adoption of a standardized Data Use and Reciprocal Support Agreement (DURSA) to govern HIE data sharing by HIE participants.
- Monitor schedule, scope and time for all assigned projects in the HIT PMO. Alert the HITO and relevant users of issues on a timely basis. Troubleshoot projects as situations arise.

Preferred experience and skills:

- Skilled and proficient in project portfolio management techniques;
- Considerable knowledge of the mission and objectives of the HITO and HIT PMO;
- Knowledge of relevant state and federal laws, statutes and regulations;
- Ability to synthesize stakeholder needs into comprehensive and practical plans;
- Strong written and verbal communication skills with demonstrated ability to analyze and rapidly synthesize technical information, discern stakeholder motivations, and simplify complex concepts for presentation to a variety of audiences;
- Ability to analyze healthcare legislation with a view to anticipating impact on current and future projects

General Experience: Eight (8) years of experience in leading projects or programs in complex, multi-stakeholder environments.

Substitutions Allowed: Current PMI certification with five (5) years of hands-on experience leading projects may be substituted for the general experience requirement.

Eligibility Requirement:

Candidates must possess a graduate degree in health, education, engineering, computer science or related field.

Appointment: In accordance with Sections 5-198(14) and 5-270(g) of the Connecticut General Statutes.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment ([CT-HR-12](#)) to:

**Connecticut Insurance Department
Human Resources Division
P.O. Box 816
Hartford, CT 06142-0816**

Incomplete Application packages will not be considered and must be received or be postmarked by the close of business on Monday, July 24, 2017. We are unable to confirm receipt of applications.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Patty Tiberio at 860- 297-3932 or at patricia.tiberio@ct.gov