State of Connecticut
JOB POSTING

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CONNECTICUT VALLEY HOSPITAL

OCCUPATIONAL THERAPIST 2 - POSITION NUMBER CV96423

PLEASE NOTE: The location, fax number and e-mail information to send responses to postings has changed. Responses to postings must be sent to the facility where the vacancy exists; therefore, it is important to follow the specific application instructions at the bottom of this posting.

Location: **CONNECTICUT VALLEY HOSPITAL**

Program/Unit: **GENERAL PSYCHIATRY DIVISION—YOUNG ADULT SERVICES-MERRITT 4D**

Shift/Schedule/Hours: **1ST shift / Monday – Friday / 8:00 A.M. – 4:00 P.M. – 37.50 HOURS WEEKLY**

Salary: **$56,939.00**

Posting Date: **January 27, 2012** **Closing Date: February 29, 2012**

Duties may include but not limited to: Selects, plans, administers and implements occupational therapy programs for training of persons with mental, physical and/or developmental disabilities; administers individual and group instructions to clients in various occupational therapies including but not limited to activities of daily living, independent living skills, sensori-motor skills and performance components, psychosocial skill and performance components, therapeutic adaptations and specialized assessments; determines and carries out treatment and activities for individual clients consistent with physician prescription; assesses clients educational needs; organizes new projects and methods; consults with supervisor, physicians and other professionals regarding client reactions, progress and treatment plans; recommends changes in individual client treatment; participates in training programs for professional and paraprofessional staff; attends and participates in workshops and conferences; instructs and demonstrates to clients and parents treatments to be carried on in a treatment center and at home; maintains records and prepares reports on client care and administrative matters; orders supplies; coordinates efforts of volunteers; may escort clients on trips into community; may perform duties in clients home or community settings; may act as supervisor in his/her absence; may act as a consultant, advisor or resource person to other staff, programs or units; may attend conferences, client study meetings and clinics; may maintain inventory; performs related duties as required.

Eligibility Requirement: State employee's who possess the general and special experience and training, currently hold the above title or those who have previously attained permanent status in the above title may apply.

General Experience and Training: One (1) year of experience as an Occupational Therapist.

Special Requirements: Incumbents in this class must be registered as a licensed Occupational Therapist in the State of Connecticut or possess a temporary permit to practice Occupational Therapy at the time of appointment. Incumbents in this class may be required to travel.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form **(upper right-hand corner)** and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional or demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Doreen Clemson, Human Resource Associate, (860) 262-7116
Connecticut Valley Hospital
P. O. Box 351
Middletown, CT 06457
Fax : (860) 262-5055
Email : Doreen.Clemson@po.state.ct.us

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. P-1