

## JOB POSTING

### CONNECTICUT MENTAL HEALTH CENTER

#### OCCUPATIONAL THERAPIST 1 (PER DIEM) - POSITION NUMBER CM 102344

**PLEASE NOTE:** The location, fax number and e-mail information to send responses to postings has changed. Responses to postings must be sent to the facility where the vacancy exists; therefore, it is important to follow the specific application instructions at the bottom of this posting.

**Location:** 34 Park Street, New Haven, CT 06519

**Program/Unit:** Ambulatory Rehabilitation Services      **Salary:** \$52.49 Hourly

**Shift/Schedule/Hours:** PER DIEM

**Posting Date:** July 30, 2012      **Closing Date:** August 31, 2012

**Duties may include but not limited to:** As an LMHA, CMHC is able to be an employment site for clients to receive paid employment. Based on the Occupational Therapist's areas of expertise, they would coordinate food service/training area overflow and determine priorities/responsibilities. They would also oversee and review trainee work; provide staff training and assistance focusing on skill building; conduct and assist with performance evaluations; act as a liaison to the private non profit assigned Employment Specialist, make recommendations on policies and standards; Develop, implement and evaluate Functional Assessments & Occupational Therapy Evaluations. Provide support, education and training; facilitate the development of programming to assist in meeting goals that would enhance independent functioning for clients; performs related duties as required.

**Special Requirements:** Incumbents in this class must be registered as a licensed Occupational Therapist in the State of Connecticut or possess a temporary permit to practice Occupational Therapy at the time of appointment. Must possess and retain a current motor vehicle operator's license. Incumbents in this class may be required to travel.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional or demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

**DMHAS – Connecticut Mental Health Center**

Robert Paolitto, Human Resource Specialist, (203) 974-7634

34 Park Street, New Haven, CT 06519

**Fax : (203) 974-7637**

**Email : Robert.Paolitto@po.state.ct.us**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. P-1