DEPARTMENT OF CHILDREN AND FAMILIES
JOB OPPORTUNITY
Head Nurse
Full-time (80 hours bi-weekly) – Hospital Program, Acadia Unit

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Location: Albert J. Solnit Children’s Center, South Campus, Middletown, CT
Posting Number: VB114009S

Hours: 2nd shift (2:45 pm – 11:15 pm) Schedule: Week one – Tuesday off and Week two – Saturday, Sunday & Thursday off
Salary: $69,556.00 - $94,184.00 annually
Closing Date: 08/02/2017

PURPOSE OF CLASS:
In a state agency this class is accountable for administrative and clinical supervision of professional nurses, paraprofessionals and other staff involving direct nursing care of patients/clients or performing specialized professional nursing work in the areas of community or therapeutic nursing. At the State Universities or State Vocational Technical Schools this class is accountable for providing primary nursing care for students and facility staff.

EXAMPLES OF DUTIES:
WORKING LEAD: Leads the planning of care and implementation of the nursing process; plans unit workflow and determines priorities; schedules, assigns, oversees and reviews work; makes recommendations for personnel actions such as selection, discipline and performance; conducts or assist in conducting performance evaluations; leads professional and paraprofessional nursing staff in provision of patient/client care; maintains and promotes standards of nursing; ensures controlled drugs are properly stored, administered and ordered; identifies staff development needs; provides staff training and assistance; instructs staff regarding policies and procedures; participates in interdisciplinary meetings to promote and ensure adjustment and continuity of patient/client care programs; responds to emergencies; may make recommendations on policies and standards; may prepare reports or correspondence; may serve as Qualified Mental Retardation Professional; performs other related duties as required.

MINIMUM QUALIFICATIONS REQUIRED
KNOWLEDGE, SKILL AND ABILITY:
Considerable knowledge of and ability to independently apply nursing principles, techniques and standards; considerable knowledge of specialized patient/client care applicable to nursing assignment; considerable knowledge of medications, their actions, interactions, uses and side effects; knowledge of general and mental health conditions and treatment interventions through utilization of assessment, nursing diagnosis, outcome identification, health planning, implementation and re-evaluation; knowledge of adult learning and family systems theory; knowledge of and sensitivity to cultural and socio-economic differences; considerable interpersonal skills; oral and written communication skills; ability to establish and maintain collaborative relationships with other professionals, community resources and providers; ability to act as a role model to health care staff; supervisory ability.

EXPERIENCE AND TRAINING:
General Experience: Two (2) years of experience as a Registered Professional Nurse

Special Experience: One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency.

Substitution Allowed: A Bachelor’s degree in Nursing may be substituted for one (1) year of the General Experience.
SPECIAL REQUIREMENTS:
1. Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut.

2. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions.

3. Incumbents in this class maybe required to travel.

CHARACTER REQUIREMENT:
In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for permanent appointment.

WORKING CONDITIONS:
Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

Note: The filling of this position shall be in keeping with established reemployment, transfer, promotion, and SEBAC employment obligations.

Application Instructions: Current DCF employees having permanent status in this classification must submit a Lateral Transfer Request form. All others must submit a CT-HR-12 (State application), resume, letter of intent, three (3) letters of supervisory reference, original transcripts and a copy of any license or certification required to the address indicated; state employees must submit their two most recent performance appraisals in lieu of references. Please specify the posting number on all application materials. Incomplete application packets will not be considered.

Albert J. Solnit Children's Center - South Campus
915 River Road
Middletown, CT 06457
Attn: Lizette Basile - Human Resources

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Victoria Brothers at 860 704 - 4224 or victoria.brothers@ct.gov.