



Department of Children and Families
JOB OPPORTUNITY

Lead Children Services Worker, DURATIONAL, - Full-time (80 hours bi-weekly)

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: Candidates with permanent status in the job classification or on the DAS exam list

Location: Albert J. Solnit Children's Center - North Campus, East Windsor, CT

Job Posting No: VB116751N

Hours: 1st shift (7:00 am- 3:30 pm); schedule: week 1 Saturday & Sunday off, week 2 Friday & Monday off
Note: This is a temporary position and the duration of this position may not exceed and/or may be less than six months.

Salary: \$59,119.00 - \$78,458.00 annually

Closing Date: 08/17/2017

Eligibility Requirement: Candidates must have permanent status in this classification or be on the current exam list for the Lead Children Services Worker classification promulgated by the Department of Administrative Services. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

PURPOSE OF CLASS: In a state child care facility or program this class is accountable for the administration of a shift of one or more assigned areas of residential living or program activity and for leading staff responsible for the treatment and care of an assigned group of children and youth.

EXAMPLES OF DUTIES: Leads and advises staff in care, custody and therapeutic treatment of residents in unit; provides for adequate coverage of unit and takes necessary action in case of absences; provides for maintenance of a therapeutic milieu by assuring residents psychological and physical needs are met; assists in development of recreational activities and programs for residents; supervises recreational activities for residents; schedules unit for maintenance; participates in implementation of behavior modification programs in unit; works with caseworkers and/or social workers and other professional staff in making decisions through evaluation of residents progress and adjustment; attends meetings with unit staff and/or residents families in order to discuss behavioral problems and progress of residents in unit; writes progress reports on residents; reviews and signs reports of significant happenings in unit; maintains monthly supply and weekly clothing inventory; checks temperatures of residents and dispenses medications; assists security personnel in apprehension and return of runaways; initiates contraband searches to insure residents safety; may perform emergency medical procedures; performs related duties as required.

MINIMUM QUALIFICATIONS REQUIRED

KNOWLEDGE, SKILL AND ABILITY: Considerable knowledge of general procedures concerning routine functioning of institution; considerable knowledge of problems of adolescents and influences of environment; knowledge of security procedures regarding contraband and runaway searches, etc.; knowledge of disciplinary techniques and guidelines for use; knowledge of how to transport clients in a controlled and safe way; knowledge of fire safety procedures; knowledge of principles and practices of family therapy; knowledge of basic first aid techniques and materials; considerable interpersonal skills; ability to assess situations and use good judgment; ability to lead staff; ability to efficiently organize time, manage work and coordinate programs.

EXPERIENCE AND TRAINING:

General Experience: Two (2) years of experience as a Children Services Worker.

Substitutions Allowed:

1. A Bachelor's degree in health, human services or mental health may be substituted for one (1) year of the General Experience.
2. Three (3) years of technical experience in the care of residents in an institution or facility for emotionally disturbed or delinquent children at the level of Children Services Worker including utilization of therapy techniques to achieve behavioral change.

SPECIAL REQUIREMENTS:

1. Incumbents in this class may be required to be bilingual or fluent in American Sign Language.
2. Incumbents in this class may be required to travel.

WORKING CONDITIONS: Incumbents in this class may be required to lift or restrain residents and may have significant exposure to risk of injury from assaultive and/or abusive residents.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Current DCF employees having permanent status in this classification must submit an 1199 Lateral Transfer Request form. All others must submit a [CT-HR-12](#) (State application), resume, letter of intent, three (3) letters of supervisory reference, original transcripts and a copy of any license or certification required to the address indicated; state employees must submit their two most recent performance appraisals in lieu of references. ***Please specify the posting number on all application materials.*** Incomplete application packets will not be considered.

Albert J. Solnit Children's Center - South Campus
915 River Road
Middletown, CT 06457
Attn: Lizette Basile - Human Resources

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Victoria Brothers at 860 704 - 4224 or victoria.brothers@ct.gov.