



DEPARTMENT OF CHILDREN AND FAMILIES

**WILDERNESS SCHOOL
JOB OPPORTUNITY**

YOUTH WILDERNESS SCHOOL FIELD PROGRAM SUPERVISOR

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: 240 North Hollow Rd, East Hartland, CT
Job Posting No: CS43093CO
Salary: SH – 25, \$70,060.00 - \$88,978.00 (Annually)
Closing Date: August 21, 2017

The Department of Children and Families is recruiting for a full time Youth Wilderness School Field Program Supervisor. This position will be located at the Wilderness School located in East Hartland, CT.

PURPOSE OF CLASS: In the Department of Children and Families Wilderness School, this class is accountable for the daily supervision of assigned wilderness programs and school operations.

EXAMPLES OF DUTIES: Supervises assigned staff and assists Director in daily operations and general management of the Wilderness School in the areas of program operations (i.e. logistical support, requisitioning of equipment, supplies and food, authorization of state leased vehicles, etc.), outreach and enrollment; develops or assists in development of related policy; assists in formulating program goals and objectives; assists in preparation of School's budget; interprets and administers pertinent laws; assists in hiring of seasonal staff; schedules, assigns and oversees and reviews/evaluates work of field staff; organizes and directs field programs; provides technical instruction and assistance to field staff; designs new wilderness expedition, adventure education and outdoor leadership programs; develops new program sites; assumes responsibility for safety and control of all field activities; assists in scheduling and conducting agency orientations, student enrollment and follow up courses offered by program; advises Director on matters of field safety and procedures for conducting high risk activities; provides behavior management and group and individual therapeutic interventions as necessary; administers emergency medical treatment as necessary; conducts staff meetings and training sessions; maintains contacts with individuals both within and outside of the School who might impact on program activities; prepares reports and correspondence; performs related duties as required.

MINIMUM QUALIFICATIONS REQUIRED

KNOWLEDGE, SKILL AND ABILITY: Considerable knowledge of current principles and practices related to positive youth development, preventive practices and therapeutic interventions for at risk youth, youth in and out of home care and delinquent youth; knowledge of relevant agency policies and procedures; knowledge of and ability to create and manage wilderness expedition, leadership and adventure education programs; knowledge of adaptive Outward Bound or similar therapeutic wilderness expedition education philosophy and methodology; knowledge of and competence in the following: wilderness leadership, expedition safety, group management and environmental practices; rock climbing, ropes course, white water canoeing and caving management, safety and rescue procedures; winter adventure activities including cross country skiing, snowshoeing and camping; group process and individual counseling; considerable interpersonal skills; considerable oral and written communication skills; ability to administer organizational operations; supervisory ability.

General Experience: A Bachelor's degree in counseling, education, psychology or social work or a closely related area and two (2) years of experience in adventure education, adaptive Outward Bound or an equivalent wilderness expedition program setting with emphasis in outdoor leadership, group management and safety, positive youth development and prevention and intervention practices for at risk youth.

Substitution Allowed:

A Master's degree in counseling, education, psychology or social work or a closely related area may be substituted for one (1) additional year of the General Experience.

SPECIAL REQUIREMENTS:

1. Incumbents must possess current Wilderness First Responder or equivalent and current American Heart Association (AHA) Healthcare Provider or American Red Cross (ARC) Professional Rescuer CPR (CPR).
2. Incumbents in this class may be required to travel.
3. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license. **Application**

Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment [CT-HR-12](#) and the names and contact information for three (3) SUPERVISORY references (current State employees please provide last two services ratings in lieu of references). Please reference Job Posting #CS43093CO. **Applications must be postmarked no later than the closing date indicated above. Incomplete packages will not be considered. Due to the large volume of applications received we are unable to provide confirmation of receipt or status updates during the recruitment process.**

DEPARTMENT OF CHILDREN AND FAMILIES
505 HUDSON STREET
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Attn: Cynthia Sailor
Fax: 860-550-6433

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact **Cynthia Sailor** at 860 550 - 6517 or cynthia.sailor@ct.gov.