

## **Transportation Chief of Public Transportation Connecticut Department of Transportation**

The Connecticut Department of Transportation seeks candidates for the position of Bureau Chief for Public Transportation. The Bureau of Public Transportation is one of five bureaus within the Department. The Bureau Chief reports to the Transportation Commissioner and/or designee. The location is Newington, CT. The Department is a dynamic agency with a growing mission in public transportation, highway and bridge maintenance and construction, and policy and planning.

The Bureau Chief is responsible for oversight of safety of operations, including compliance with all regulatory and program requirements; budgets for transit and rail operations and projects upgrade of budget and project controls; development of staff expertise necessary to improve the Bureau's capacity to support its mission, in particular safety and customer service

In addition, the Bureau Chief for Public Transportation represents the Department's public transportation mission throughout the State, at the Legislature, in trade association meetings and is the primary advisor to the Commissioner on matters related to public transportation.

The Department currently is constructing and commissioning several significant projects and operations that the Bureau Chief will be responsible for completing and transitioning to successful continuing operations. They include:

- CTfastrak Bus Rapid Transit
- Hartford Line High Speed Rail (New Haven Hartford Springfield)
- Hartford Line Service Contractor Procurement
- New Haven Rail Yard
- Bus Garages - Torrington and Windham
- Waterbury Branch Signal and PTC
- New Haven Line PTC
- Freight Rail Improvement Program

The Bureau Chief of Public Transportation will play a critical role in taking the DOT's rail and transit infrastructure and service to new levels of quality and volume that will complement the State's ambitious transportation program. The Department has begun to innovate in its program and service delivery. The Bureau Chief will be charged with adding to, strengthening and enhancing innovative approaches to program and service delivery. This particularly applies to a new focus on safety and customer service, Department-wide priorities.

The candidate must possess the full complement of management skills with an emphasis on organizational development, including training and performance management competencies and must build capacity for and execute strategic planning and visioning, while retaining the focus on detail that operational needs require. Continued development of a fully functioning transit and rail bureau that meets the growing needs of the State, building bureau performance, for both employees and contractors, will be critical goals that include growth and rigorous application of performance measures.

The Bureau of Public Transportation manages and oversees the significant public transportation mission of the DOT. Responsibilities include the operation of CT rail services, Bus and Paratransit services and the Regulatory and Compliance Unit that regulates taxi and livery services in the state. The Office of Rail staff is located in Newington and New Haven. The Office of Transit and Ridesharing staff is located in Newington. These units are headed by the Rail Administrator and the Transit Administrator. A small Asset Management group also reports to the Bureau Chief.

The DOT's railroad operations include the ownership and oversight of the New Haven Line (NHL) and its branch lines, the nation's busiest commuter rail line operated under contract with Metro-North Railroad. The State owns 104 route miles of passenger lines and 291 freight route miles. The Office of Rail manages the services on the Amtrak –

operated Shore Line East commuter rail service. Responsibilities also include oversight of the DOT-owned freight operations and working with the state's eight private freight operators. The Rail Office manages PRIIA 209 service, coordinates PRIIA 212 service and works closely with the Northeast Corridor Commission, AASHTO and APTA on Corridor and PRIIA issues.

The State of Connecticut owns or operates 49 passenger rail stations and 518 coaches, locomotive and EMU's. The Office of Rail employs about 50 state employee staff and indirectly more than 6,700 contractor employees with an annual budget (excluding capital) of about \$155 million. The DOT CT rail system carries about 40 million passengers annually.

The Office of Rail includes a unit that performs engineering and construction services for certain of the Department's rail-related projects. The balance of these services is provided by the DOT's Bureau of Engineering and Construction.

The DOT's transit operations include ownership of CT transit bus services, which consists of eight urban bus operations, including those in Hartford, New Haven and Stamford (all are contracted operations). The DOT system also includes state-subsidized transit district bus services, ADA paratransit, passenger ferries, and transportation demand management activities with an annual operating budget of approximately \$225 million.

The Office of Transit and Ride Sharing services employs a staff of about 45 DOT employees (including ferry crews) and more than 2000 contractor/transit district employees. Annual passengers by mode are as follows: - Bus – 40 million; paratransit – 950,000; vanpooling – 500,000; ferries - 132,000.

All bus and paratransit services are delivered by contract operators: there are seven contractors for state-owned local and express transit bus service, five rural transit districts, seven transit districts that operate urban and ADA paratransit and four private or transit district contractors for ADA paratransit. These services deploy about 730 heavy-duty buses, about 85% state-owned and leased to operators; the remainder are transit district-owned. There are about 450 small buses or vans used in these services, about 90% contractor-owned.

## **MINIMUM QUALIFICATIONS REQUIRED KNOWLEDGE, SKILL AND ABILITY:**

Considerable knowledge of and ability to apply management principles and techniques in all aspects of public transportation operations; considerable knowledge of relevant state and federal laws, statutes, and regulations; knowledge of state and federal legislative, contractual and procurement processes; ability to administer a large scale public transportation program; ability to deal with public advocacy groups and public transportation users; considerable interpersonal skills; considerable oral and written communication skills.

## **EXPERIENCE AND TRAINING:**

### **General Experience:**

Twelve (12) years of professional experience in the planning, engineering or operations phase of a large scale transportation program.

### **Special Experience:**

Three (3) years of General Experience must have been in a managerial capacity with responsibility for planning, implementing or coordinating public transit activities.

1. Managerial capacity is defined as full time managerial responsibility for major programs. Position will have supervisory responsibilities but the emphasis should be management activities: planning, organizing, directing and controlling resources of a major subdivision at an agency or organization.

2. For CT state employees, managerial capacity is interpreted at the level of Transportation Transit Manager or Transportation Assistant Planning Director.

**Substitutions Allowed:**

1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.

2. A Master's degree in urban or transportation planning or a closely related field may be substituted for one (1) additional year of the General Experience.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Applicants who do not submit all the requested documents will not be considered.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment (CT-HR-12). **CT State employees must include copies of their last two (2) service ratings by April 10, 2015 to:**

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**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.