

DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY

EMERGENCY MEDICAL SERVICES (EMS) TRAINING COORDINATOR

Health Care Quality & Safety – Office of Emergency Medical Services

POSTING DATE: November 9, 2015

CLOSING DATE: November 23, 2015*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

OPEN TO: The Public – will need to meet Experience and Training requirements

POSITION CONTROL NUMBER: 076036EH **NOTE:** THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

LOCATION: 410 Capitol Avenue, Hartford, CT

SHIFT/HOURS: 1st Shift/40 hours per week

SALARY GROUP/RANGE: AR 25/\$72,786* - \$93,813 (*NEW State Employees)

PLEASE NOTE: CANDIDATES APPLYING FOR THIS POSITION MUST MEET THE MINIMUM QUALIFICATIONS REQUIRED OR BE ELIGIBLE FOR LATERAL TRANSFER.

PREFERRED SKILLS:

- Considerable experience of both pre and in-hospital emergency medical skills;
- Experience coordinating statewide or jurisdictional professional training program for adults;
- Knowledge and experience in QAPI programs and use of data for such;
- Experience in distance education methodologies;
- Connecticut State certified Emergency Medical Service Instructor; Connecticut licensed paramedic.

MINIMUM QUALIFICATIONS REQUIRED

Knowledge, Skill and Ability:

Knowledge of emergency medical services; knowledge of principles and practices of in service training; knowledge of education methods and techniques; considerable interpersonal skills; oral and written communication skills; ability to utilize computer software.

EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE:

Seven (7) years of experience in emergency medical services.

SPECIAL EXPERIENCE:

1. Two (2) years of the general experience must have been in emergency medical services at a technical level.
2. One (1) year of the general experience must have been as a full time instructor in an organized training program.

SUBSTITUTION ALLOWED:

College training may be substituted for the general experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a bachelor's degree.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

FAX: 860-730-8386

EMAIL: dph.recruitment@ct.gov

If mail is necessary, please send to:

Department of Public Health

410 Capitol Avenue, MS #13PER

PO Box 340308

Hartford, CT 06134-0308

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 860-509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860-509-7220.