

State of Connecticut  
JOB POSTING

DEPARTMENT OF PUBLIC HEALTH  
POSTING OF VACANCY

## Public Health Services Manager

HEALTH CARE QUALITY & SAFETY – Office of Emergency Medical Services

POSTING DATE: January 8, 2016

CLOSING DATE: January 29, 2016\*

**PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**POSITION CONTROL NUMBER:** 100271PD **NOTE:** THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

**LOCATION:** 410 Capitol Avenue, Hartford, CT

**SHIFT/HOURS:** 1<sup>st</sup> Shift/40 hours/week

**SALARY GROUP/RANGE:** MP 65/\$86,813\* - \$118,362 (\*NEW State Employees)

**Preferred Skills:**

- Demonstrated experience in organizational management with the ability to mentor staff and develop high-performance multi-disciplinary teams, set and achieve strategic objectives;
- Experience with investigations in health or public safety settings;
- Knowledge and experience administering and monitoring state or federal grants and contracts and meeting deliverables;
- Knowledge and experience analyzing and reporting on EMS, trauma or other healthcare data sets;
- Knowledge of and/or experience with Connecticut's laws and regulations regarding emergency medical services.

**MINIMUM QUALIFICATIONS REQUIRED**

**KNOWLEDGE, SKILL AND ABILITY:** Considerable knowledge of and ability to apply management principles and techniques; considerable knowledge of and ability to apply relevant local, state and federal statutes and regulations; considerable knowledge of health care delivery systems, practitioners and/or providers; considerable knowledge of aims, objectives and operational environment of health providers; considerable interpersonal skills; considerable knowledge of principles and practices of public administration; considerable oral and written communication skills

**EXPERIENCE AND TRAINING**

**General Experience:** Nine (9) years of professional experience in a health organization.

**Special Experience:** Two (2) years of the General Experience must have been in a supervisory capacity with responsibility for the planning, development, and execution of a comprehensive health or health related program.

**NOTE:** A health organization is defined as a large multi-dimensional agency with responsibility for developing, administering, or regulating health program.

**Substitutions Allowed:** 1.) College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2.) A Master's degree in public health, health education, health care administration, nursing, other health related fields, or public administration may be substituted for one (1) additional year of the General Experience.

**Special Requirements:** Incumbents in this class may be required to travel.

**PLEASE NOTE:** This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

**Application Instructions:** ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

FAX: 860-730-8386

EMAIL: [dph.recruitment@ct.gov](mailto:dph.recruitment@ct.gov)

If mail is necessary, please send to:

**DEPARTMENT OF PUBLIC HEALTH**

410 Capitol Avenue, MS #13PER

PO Box 340308

Hartford, CT 06134-0308

\* The closing date is for this posting. This may differ from the examination closing date for a competitive examination.

Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 860-509-7223).  
**THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860-509-7220.**