

DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY

EPIDEMIOLOGIST 4 (Infectious/Chronic Diseases)

Public Health Initiatives – Infectious Diseases – HIV/HEPATITIS C SURVEILLANCE

POSTING DATE: February 10, 2016

CLOSING DATE: February 19, 2016*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

OPEN TO: Open to the Public

POSITION CONTROL NUMBER: 113574TS NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

LOCATION: 410 Capitol Avenue, Hartford, CT

SHIFT/HOURS: 1st Shift/35 hours/week

SALARY GROUP/RANGE: HC 32/\$83,900* - \$113,650 (*NEW State Employees)

Preferred Skills:

1. Experience with staff oversight and supervision, including scheduling, assigning and reviewing the work of staff; providing staff training and assistance; conducting performance evaluations.
2. Experience in overseeing the maintenance of HIV and hepatitis C public health surveillance systems, registries or population-based datasets. Experience using SAS and GIS to create and analyze HIV datasets from such sources as public health or epidemiologic surveys, surveillance systems, registries or population-based datasets and create maps for data illustrations using large health care datasets.
3. Experience in the oversight of directing application of statistical methods to generate descriptive and inferential statistics from such sources as public health or epidemiologic surveys, surveillance systems, registries or population-based datasets. Strong experience using SAS to create health care datasets, generate tables, listings, graphs, charts, maps and reports is a must.
4. Experience working as a liaison with other operating units, agencies and outside officials regarding program policies and procedures. Experience working with local health departments, health professionals and voluntary groups on protocols for HIV and hepatitis C disease investigation, reporting, control and treatment.
5. Experience in overseeing creation of reports on epidemiological data and analyses for such formats as written reports, data books, fact sheets, scientific journal articles or other written materials utilizing Microsoft Access, Excel, Word or PowerPoint; experience in giving verbal presentations and participating in both formal and informal presentations of findings.
6. Experience monitoring and evaluating program interventions, analyzing intermediate results and outcomes.
7. Experience in developing budgets, grants and contracts, departmental policies, regulations and legislation.
8. Experience in HIV, hepatitis C and sexually transmitted diseases surveillance and transmission modes.
9. Experience in tuberculosis surveillance and transmission.

MINIMUM QUALIFICATIONS REQUIRED

Knowledge, Skill and Ability: Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of disease processes which affect humans and animals; considerable interpersonal skills; considerable oral and written communication skills; considerable statistical skills including familiarity with mainframe and/or personal computer applications and interpretation of data; considerable ability to develop, design, implement and analyze epidemiologic studies; considerable ability to recommend and evaluate intervention strategies to prevent future disease; supervisory ability.

Considerable knowledge of infectious and/or chronic disease processes.

EXPERIENCE AND TRAINING

General Experience: Nine (9) years' experience in epidemiological investigations in a responsible technical or professional capacity.

Special Experience: One (1) year of the General Experience must have involved program administration including disease surveillance, outbreak investigations, and interviews and performing complex analyses at or above the level of Epidemiologist 3.

Substitution Allowed: 1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one half (1/2) year of experience to a maximum of four (4) years' for a Bachelor's degree.

2. **INFECTIOUS/CHRONIC DISEASES:** A Master's degree in community medicine, public health or a related health science may be substituted for one (1) additional year of the General Experience.

3. A Doctorate in a related discipline such as medicine, public health or a behavioral or natural science may be substituted for one (1) additional year of the General Experience.

Special Requirement:

1. Incumbents in this class must be willing to be immunized for communicable diseases as necessary and appropriate.
2. Incumbents in this class may be required to travel.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

FAX: 860-730-8386

EMAIL: dph.recruitment@ct.gov

If mail is necessary, please send to:

Department of Public Health

410 Capitol Avenue, MS #13PER

PO Box 340308

Hartford, CT 06134-0308

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination.

Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 860-509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860-509-7220.