

DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY
EPIDEMIOLOGIST 2 (Infectious/Chronic Diseases)
Public Health Initiatives – CHAPS – Health Education Management – Injury Prevention

POSTING DATE: October 31, 2014

CLOSING DATE: November 7, 2014*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

OPEN TO: Candidates on a current examination list

POSITION CONTROL NUMBER: 110246TS **NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION**

LOCATION: 410 Capitol Avenue, Hartford, CT

SHIFT/HOURS: 1st Shift/35 hours per week

SALARY GROUP/RANGE: HC 23/\$56,381* - \$76,420 (*NEW State Employees)

NOTE: Candidates must have applied for and passed the **Epidemiologist 2 (InfChrDis)** exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

PREFERRED SKILLS:

- Experience using SAS, Access, Microsoft Excel and Power Point for data management, data analysis and conducting presentations and educational sessions;
- Experience with grants: assist in the development of goals, objectives, and performance measures and compiling reports;
- Experience working collaboratively with local and/or statewide coalitions, councils, committees, and partners to provide outreach and awareness activities, work collaboratively on achieving State Improvement Plan and/or grant goals and objectives;
- Experience developing assessment tools/surveys, conducting surveys and the ability to develop fact sheets and educational information using plain language;
- Experience in data abstraction and data collection from multiple data sources and surveillance systems; and linking databases together by common identifiers;
- Experience participating in quality improvement (QI) initiatives and using QI and/or Lean methods (like Kaizen, Six-Sigma or Plan-Do-Check-Act QI cycle) that streamline process, reduce waste, and enhance customer service and agency efficiency

MINIMUM QUALIFICATIONS REQUIRED

Knowledge, Skill and Ability:

Considerable knowledge of relevant disease processes which affect humans and animals; considerable knowledge of epidemiological methods and techniques; knowledge of basic biological processes; oral and written communications skills; interpersonal skills; computer skills; ability to independently perform epidemiological investigations; ability to independently collect, analyze and interpret epidemiological data. Considerable knowledge of infectious and/or chronic disease processes.

EXPERIENCE AND TRAINING

General Experience:

Six (6) years' experience conducting epidemiological investigations in a responsible technical or professional capacity.

Special Experience:

One (1) year of the General Experience must have involved interviewing and performing trend analyses at or above the level of Epidemiologist 1.

Substitution Allowed:

1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor degree.
2. A Master's degree in Public Health, Community Medicine or a related health science may be substituted for one (1) additional year of the General Experience.
3. A Doctorate in a related discipline such as Public Health, Medicine or a natural or behavioral science may be substituted for the General Experience.

Special Requirement:

1. Incumbents in this class must be willing to be immunized for communicable diseases as necessary and appropriate.
2. Incumbents in this class may be required to travel.

WORKING CONDITIONS: Incumbents in this class may be exposed to communicable diseases and hazardous substances.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

Department of Public Health
410 Capitol Avenue, MS #13PER
PO Box 340308
Hartford, CT 06134-0308
FAX: 860-509-7184 (if faxing, only one application is necessary)
EMAIL: dph.recruitment@ct.gov

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860/509-7220.