



Department of ADMINISTRATIVE SERVICES Job Postings



EASTERN CONNECTICUT STATE UNIVERSITY JOB OPPORTUNITY CERTIFIED POLICE OFFICER

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: CERTIFIED POLICE OFFICER
Location: Willimantic, CT
Job Posting No: 57237
Hours: Must be available to work all shifts, holidays and weekends
Salary: PS-11 \$53,540.00 - \$70,449.00
Closing Date: **OPEN UNTIL FILLED**

Candidates must have certification as a law enforcement officer in the State of Connecticut pursuant to regulations promulgated by the Police Officer Standards and Training (POST) Council. Note: Candidates with a pending certification status may be employed on a temporary basis pending recertification by the Police Officer Standards and Training Council.

The Eastern Connecticut State University Police Department's testing process includes but is not limited to: Oral Board, Chief's Interview, Departmental Physical Agility Test, Background Investigation, Drug Screening Test, Polygraph Examination, and Medical Examination.

Officers are responsible for the protection of life and property, as well as the enforcement of State laws as well as university rules and regulations, on the grounds of Eastern Connecticut State University which is in the Town of Willimantic. Qualified candidates must possess a strong commitment to the Community Policing Philosophy. This is a full-time, permanent position. Candidates must be available to work all shifts, holidays and weekends.

Duties include but are not limited to: Duties consistent with the State of Connecticut Job Specification. Responding to emergencies and requests for assistance; conducting criminal investigations; applying for arrest and search warrants; enforcing motor vehicle and criminal statutes; effecting criminal arrests; issuing parking tickets; motor vehicle infractions and summonses; completing arrest paperwork; transporting prisoners to lockup; testifying in court; mentoring students, speaking with public groups and organizations; performing dispatching duties; monitoring video and perimeter alarm systems; performing property checks and all associated duties; providing public direction at events and in the course of daily patrol; traffic control; providing escorts for currency deposits; periodic patrols in police cruiser, police issued mountain bike and on foot. Candidates will be expected to be bike certified after hire.

Knowledge, Skills and Abilities: Knowledge of police and security practices and procedures; knowledge of relevant state and federal laws, statutes and regulations; knowledge of traffic and crowd control practices and procedures; knowledge of criminal law and court procedures; considerable interpersonal skills; oral and written communication skills; ability to analyze emergency situations and develop effective courses of action to same.

Special Requirements:

- 1) Applicants must be United States citizens.
- 2) Incumbents in this class are required to maintain certification as a Police Officer in the State of Connecticut. Loss of certification will result in removal from the class.
- 3) Incumbents in this class will be required to maintain certifications pursuant to the regulations of the Police Officer Standards and Training Council and/or agency requirements.
- 4) Incumbents in this class must possess and retain a valid Connecticut Motor Vehicle Operator license.

Physical Requirements:

- 1) Incumbents in this class must possess general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility and visual and auditory acuity to perform the duties of this class.
- 2) A comprehensive medical examination, including a controlled substance screening will be required of all applicants upon a conditional offer of employment

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Individuals with Reemployment/SEBAC rights must be given first preference for this position.

Application Instructions: Interested and qualified candidates who meet the above requirements should complete an Eastern Application as well as send a cover letter, resume, and three letters of reference to La Shawn McBride, Office of Human Resources, Gelsi & Young Hall, 83 Windham Street, Willimantic, CT 06226. To access the application click the following link: <http://www.easternct.edu/humanresources/files/2014/05/Emapp.pdf>

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.