



DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES
OFFICE OF THE COMMISSIONER
JOB OPPORTUNITY
POLICE SERGEANT – OC23679
SAFETY SERVICES DIVISION – CENTRAL INVESTIGATIONS UNIT

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: State Employees on the current exam list for Police Sergeant or those who have previously attained permanent status may apply for lateral transfer

Location: Connecticut Valley Hospital, Middletown, CT 06457

Job Posting No.: OC23679

Hours: Monday - Friday (unscheduled) 40 hours a week

Salary Range: \$60,656.00 - \$81,178.00

Posting Date: February 11, 2017

Closing Date: February 17, 2017

Eligibility Requirement:

Candidates must have applied for and passed the Police Sergeant exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Duties may include but not limited to: Duties consistent with the State of Connecticut Job Specification. The Police Sergeant assigned to the Central Investigations Unit within the Division of Safety Services, receives assignments from superior officers; Assigns and directly supervises, as well as participates in, the activities of the Unit, as follows: conducts preliminary and/or follow-up specialized criminal and non-criminal complex, serious, sensitive, or confidential investigations referred from Field Operations or superior officers; participates in the preparation of position papers and investigation reports for claims and lawsuits filed against DMHAS; prepares warrants, as well as, reviews arrest and search warrant affidavits prepared by officers in the field; participates in the recruitment, screening, and selection process of candidates for police officer positions within DMHAS' Public Safety Division; conducts and interprets results of criminal history checks for Human Resources for potential new DMHAS employees; engages in security, safety, protection, enforcement and administrative police functions and activities, as required; assists in the maintenance of centralized Division Training Files and Uniforms and Equipment Inventory Control Records; documents and prepares reports of activities and complaints, using a computerized records and information management software system. Performs other related duties as required.

General Experience:

Three (3) years of experience as a Police Officer in an organized police department or within state service.

Substitution Allowed:

A Bachelor's degree may be substituted for one (1) year of the General Experience.

Special Requirements:

1. Candidates for this class are subject to selection standards pursuant to Section 7-294-a-e of the Connecticut General Statutes and the regulations of the Connecticut Police Officer Standards and Training Council.
2. Incumbents in this class must receive and retain authority from the Commissioner of Emergency Services and Public Protection to "arrest and present before a competent authority any person for any offense committed within his precinct." (Connecticut General Statutes 29-18 and/or 10a-142).
3. Incumbents in this class must possess and maintain certification as a law enforcement officer in the State of Connecticut pursuant to Section 7-294-a-e of the Connecticut General Statutes and the regulations promulgated by the Connecticut Police Officer Standards and Training Council. Loss of certification will result in removal from the class.
4. Incumbents in this class may be required to maintain certifications pursuant to the regulations of the Connecticut Police Officer Standards and Training Council and/or agency requirements.
5. Incumbents in this class must possess and retain a valid Connecticut Motor Vehicle Operator license.
6. Incumbents in this class must be eligible and qualified to bear arms.

Character Requirement:

In addition to the checking of reference and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for appointment.

Physical Requirements:

1. Incumbents in this class must have general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility, endurance and visual and auditory acuity required, to perform the duties of the class.
2. Applicants may be required to pass a physical examination.

Working Conditions:

Incumbents in this class may be exposed to unpleasant and/or dangerous situations which could cause injury or loss of life, to uncomfortable weather conditions and/or to confinement within a vehicle for prolonged periods.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit the State of Connecticut Application for Examination and Employment ([CT-HR-12](#)). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**DMHAS/Office of the Commissioner
Human Resources
410 Capitol Avenue, 4th Floor
Hartford, CT 06106
MHAOOCHR@ct.gov / Fax: (860) 730-8355**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact **Edra Knight** at **860 418 – 6866** or Edra.Knight@ct.gov

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