



ASNUNTUCK COMMUNITY COLLEGE

170 Elm Street Enfield, CT 06082

860.253.3180

Fax 860.253.3069

Office of Human Resources

- POSITION:** **Part-time Temporary Public Services Librarian**
Educational Assistant
- ANTICIPATED STARTING DATE:** August 28, 2014
- MINIMUM QUALIFICATIONS:** MLS/MLIS degree, reference service experience, library and office technology abilities/experience.
Applicants who do not meet the minimum requirements are encouraged to apply, stating in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions may be made for compelling reasons.
- RESPONSIBILITIES:** The Public Services Librarian will provide reference, circulation and other duties as assigned. Hours for this position will be Monday – Thursday, 5:00 p.m. – 9:00 p.m. for Fall 2014 semester. An occasional Saturday may be required.
- MINIMUM SALARY:** \$32.94/per hr - no benefits
- TO APPLY:** Submit letter of interest, resume, Board Application (found at www.asnuntuck.edu – Employment tab) and the names of three references to:

Asnuntuck Community College
Human Resources – **JOB CODE: LIB**
170 Elm Street, Enfield, CT 06082
Email: AS-AcademicAffairs-HR@asnuntuck.edu
Fax: (860) 253-3069

- APPLICATION DEADLINE:** Application materials must be received on or before July 30, 2014

**ASNUNTUCK COMMUNITY COLLEGE IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER, M/F.
PROTECTED GROUP MEMBERS ARE STRONGLY ENCOURAGED TO APPLY.**

Asnuntuck Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, political belief, veteran status, sexual orientation, genetic information or criminal record. The following individuals have been designated to handle inquiries regarding the non-discrimination policies: Cheryl Cyr, Title IX Coordinator, ccyr@asnuntuck.edu (860) 253-3045, and Maki McHenry, Section 504/ADA Coordinator, mmchenry@asnuntuck.edu (869) 253-3021, Asnuntuck Community College, 170 Elm Street, Enfield, CT 06082.