

EMPLOYMENT OPPORTUNITY
SOUTHERN CONNECTICUT STATE UNIVERSITY
Quality Craft Worker HVAC
Facilities Operations

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

POSITION: Quality Craft Worker HVAC
DEPARTMENT: Facilities Operations
DATE POSTED: March 22, 2011
CLOSING DATE: March 28, 2011
WORK SCHEDULE: 2nd Shift – 2:00 p.m. – 10:00 p.m. – Fall & Spring Semester
1st Shift – 7:00 a.m. – 3:00 p.m. – During Summer
WORK HOURS: 37.50
SALARY GROUP: TC 18 - \$46,054.00 - \$59,384.00

EXAMPLES OF DUTIES: The incumbent in this position will be responsible for performing highly skilled tasks in accordance with standard trade practices and codes on air systems used in heating, ventilating and refrigeration; operates, maintains, repairs, installs, modifies and assembles air conditioning and refrigeration equipment and systems which may use Freon or chilled water for air cooling means and air or water for condenser means; determines required cooling capacity of units needed for small areas; uses and interprets a psychometric chart; controls and measures air flow, room air changes and room pressurizing; monitors computerized control systems; performs minor tests for fuel specific gravity and gas leaks; adds water treatment chemicals to boilers; may install, modify, repair and assemble electrical or pneumatic controls for this type of equipment; may inspect and repair steam traps fed by main system at various locations; may remove pipe insulation materials associated with repair of pipes and fittings using OSHA approved materials.

MINIMUM QUALIFICATION REQUIRED/Knowledge, Skill and Ability: Considerable knowledge of and ability to apply standard tools, materials, methods and practices of the trade; interpersonal skills; oral and written communication skills; basic computer skills; ability to prepare estimates and keep shop records.

EXPERIENCE AND TRAINING:

General Experience: Four (4) years' experience in Heating, ventilation and air conditioning trade. **Special Experience:** Two (2) years of the general experience must have been performing skilled trade functions. Note: For state employees the Special Experience will be interpreted at the level of Skilled Maintainer.

Special Requirements: Incumbent in this class must have experience with digital control systems for heating and cooling. Successful candidate must be available for after hours overtime call-in.

Physical Requirement: Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties. A pre-placement physical examination and drug screening is required for this position. **Working Conditions:** Incumbents may be required to lift moderate to heavy weights; may be exposed to extreme weather conditions and to risk of injury from equipment.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

APPLICATION INSTRUCTIONS: To be considered for this position, eligible applicants must submit a **completed state application (CT-HR-12)** – available at <http://das.ct.gov/employment>. Submit to:

Jacqueline D. Patton, Human Resources Administrator
Southern Connecticut State University
501 Crescent Street
New Haven, CT 06515
Fax 203 392-5571

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.