

**DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
JOB OPPORTUNITY
QUALIFIED CRAFT WORKER (Carpentry)**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: Bureau of Central Services, Western District Construction, Thomaston CT
Position#: 108861
Type of Position: Permanent full-time
Annual Salary: \$46,569.00 (TC17 - Step 1)
Closing Date: July 21, 2014

Description of Duties:

Job functions include performing highly skilled maintenance and/or construction work requiring application of carpentry trade skills, codes and standard trade practices; makes estimates of time, personnel and material required on assigned tasks; keeps necessary records; performs duties related to carpentry trade or similar trade areas as required; performs alterations, repairs and maintenance of structures and facilities; performs skilled bench work, operating with such equipment as power saws, jointers wood lathes, planers, boring, sanding and mortising machines; builds and repairs cabinets; cleans sharpens and repairs hand and bench tools; lays resilient flooring and Formica; may cut glass and glaze windows; may fabricate signs; related duties as required.

Knowledge, Skills and Abilities:

- Considerable knowledge of and ability to apply standard tools, materials, methods and practices of the carpentry trade;
- Interpersonal skills;
- Oral and written communication skills;
- Basic computer skills;
- Ability to prepare estimates and keep shop records.

Special Requirement:

- Incumbent in this class may be required to possess by the appointing authority to complete an asbestos removal program consistent with EPA guidelines for operations and maintenance.
- Incumbent in this class may be required by the appointing authority to possess appropriate current licenses or permits.
- Incumbent in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties.
- Incumbent in this class may be required to lift moderate to heavy weights; may be exposed extreme weather conditions and to risk of injury from equipment.
- Incumbent must have and retain a valid motor vehicle driver license.

General Experience:

- Four (4) years of experience in the carpentry trade area.
- Two (2) years of the General Experience must have been performing skilled trade functions in carpentry. For state employees the Special Experience will be interpreted at the level of Skilled Maintainer or Department of

- Transportation Maintainer 2. Housekeeping, custodial and food services duties will not be considered as qualifying experience.

Substitution Allowed:

- Graduation from a vocational or technical school with a diploma designating completion of subject requirements in a maintenance trade area may be substituted for two (2) years of the General Experience.
- Two (2) years of experience as a Qualified Craft Worker Intern may be substituted for the General and Special Experience.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

State employees currently holding the above title or those who have previously attained permanent status may also apply for lateral transfer.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a [CT-HR-12](#) Application for Employment. Current State employees must also provide a copy of the last two performance appraisals to: **(Incomplete packages will not be considered)**

**Department of Energy and Environmental Protection
Human Resources Division
79 Elm Street
Hartford, CT 06106-5127
Attn: Angella Levy
Telephone: (860) 424-3006
Fax: (860) 424-3896**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to requirements of the Americans with Disabilities Act. Any person with a disability who may need information in an alternative format may contact the agency's ADA Coordinator at 860-424-3194, or email deep.hrmed@ct.gov. Any person with a hearing impairment may call the State of Connecticut relay number 711.