

Department of Revenue Services
Job Opportunity
Information Technology Analyst 1

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 25 Sigourney Street, Hartford, CT
Hours: First Shift (Full-Time/40 hours per week)
Salary: \$63,480.00 Starting Annual Salary
Posting Number: 14-01 (Please include this number on the application)
Closing Date: May 9, 2014

The **Department of Revenue Services** is seeking qualified candidates to fill an **Information Technology Analyst 1** position in the Information Services Division. This class will be accountable for performing application development in an IT environment. More specifically, the development of SharePoint applications in support of the Agencies initiative for more collaborative and workflow sharing processes within and across business units.

Eligibility Requirement: Candidates must have applied for and passed the **Information Technology Analyst 1** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Example of Duties: Prepares computer programs for solution of business problems from narrative statements, program specifications and other data as source materials; customizes software applications to meet user requirements; assists systems and application developers in analysis, design and development of information systems; prepares test data; performs system tests; debugs/corrects errors; diagnoses problems with operating systems specific to incompatibility with other applications; acts as liaison between other technical staff, users and vendors regarding basic application design and modification including database management systems; maintains and enhances existing programs; installs system upgrades and patches in support of application software; documents system changes and problem resolutions; participates in project planning sessions with team members to analyze requirements; uses programmer productivity tools.

Preferred Experience:

- Programming experience in .Net, ASP.Net, C++.
- Technical experience with SharePoint 2010 & 2013 and SharePoint Designer 2010 & 2013.
- Knowledge of SharePoint's various UI components including the ribbon, the edit control block, site actions, list views, forms, layouts pages, web parts.
- Development experience should include the following;
- SharePoint development for SharePoint 2010 & SharePoint 2013, WSP solutions development, Web App & Web Parts development, Macromedia Flash,
- Microsoft Office & SharePoint 2013 development experience for Excel Services, Power Pivot, Business Intelligence and SharePoint solutions development.

Note: The filling of this position will be done in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a cover letter, a resume, and a completed **State Application for Employment** (CT-HR-12) form, **clearly indicating the posting number**, to the address listed below. **Please submit hard copy applications only.**

Department of Revenue Services
Human Resources, 19th Floor
25 Sigourney St.
Hartford, CT 06106
Attention: Shabina Bhura

The Department of Revenue Services is an Affirmative Action/Equal Opportunity Employer