

**DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES**

**RIVER VALLEY SERVICES  
Maintainer (Driver/Equipment Operator)**

**RV#76362**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** State Employees  
**Location:** Managed Service System ~ Ride Program  
**Schedule/Hours:** Monday, Wednesday, Thursday, and Friday, 8:00-12:30; Tuesday 8:00-1:00 23hours/weekly  
**Hourly Salary:** \$16.45  
**Closing Date:** June 7, 2015

**Duties may include but not limited to:** responsible for coordination of RIDE program - facilitating all peer run driving routes for region, develops efficient transportation routes; maintains complete and accurate records required for data collection; responsible for complying with all established safety practices, state and local motor vehicle regulations, statutes and rules for safe driving. Participates in driving clients of RVS to and from scheduled appointments around the greater Middletown/Middlesex county area; takes necessary preventative action to insure safety and well-being of all passengers; completes check of vehicle prior to commencement of daily run. Maintains vehicles in good condition including cleaning and lubrication and preventive maintenance as required; keeps records in connection with vehicles (gas, oil, mileage). May pick up and deliver other state vehicles to state facilities.

**Eligibility Requirement:**

Some interpersonal skills; some oral and written communication skills; ability to follow oral and written instructions; ability to operate equipment and vehicles used in daily work; ability to learn policies and procedures; ability to operate, care for and perform minor maintenance on tools and equipment used in daily work; some ability in simple recordkeeping.

**Experience and Training:** Any experience and training which provide the knowledge, skills and abilities listed above.

**Special Requirement:** Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications.

**Physical requirements:** Incumbents in this class must have adequate physical strength, stamina, physical agility, visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties.

**Working conditions:** Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to extreme weather conditions and risk of injury from equipment and assaultive and/or abusive patients and/or clients.

The appointing authority may require completion of an asbestos removal program consistent with EPA guidelines for operations and maintenance during employment in this class. Incumbents may be required to use protective equipment such as respirators and safety goggles.

**Note**

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer, promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

[RVS-RECRUIT@CT.GOV](mailto:RVS-RECRUIT@CT.GOV)

**FAX: (860) 262-5055**

**River Valley Services**

**Office of Human Resources ~ ATTN: Recruitment**

**P.O. Box 351 ~ Middletown, CT 06457**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. NP-2