

**DMHAS  
River Valley Services  
JOB OPPORTUNITY  
Mental Health Center Director  
PCN# 00026348**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To: Public**

**Location: River Valley Services, Middletown, CT**

**Program/ Unit: Outpatient Services**

**Annual Salary Range: \$114,238 - \$155,767**

**Schedule/Hours: Monday- Friday, 8:30am to 5:00pm**

**Closing Date: March 17, 2015**

**Eligibility Requirement Eligibility:** DMHAS is currently recruiting for a Mental Health Center Director position for its River Valley Services (RVS). RVS provides clinical, fiscal and administrative oversight of state-operated services serving Middlesex County and the towns of Lyme and Old Lyme. Within this service system, RVS partners with private not-for-profit agencies, including a general hospital, to provide and coordinate local clinical and recovery support services. The position will act as the Chief Executive Officer for the organization. **This is a non-classified position.**

**Duties include but are not limited to:** This position is directly responsible for planning, developing and implementing clinical and recovery programming at RVS. Directs, plans and coordinates delivery of services to patients/clients; directs and participates in planning and development of clinical programs designed to meet needs of mental health facility patients/clients; directs and participates in monitoring and evaluating clinical programs to ensure that a high standard of care is maintained consistent with requirements of Joint Commission on the Accreditation of Hospitals and other accreditation bodies; directs preparation of facility's budget; directs and coordinates administrative and support services through department heads; presides at administrative conferences with department heads to formulate policies; ensures conformance of all procedures and programs with statutory laws governing mentally ill patients/clients; coordinates clinical research and educational programs of mental health facility through appropriate department heads; performs related duties as required.

**General Experience and Training:** Seven (7) years of experience in business or health care administration or program development involving responsibility for financial management, budget development or grants management or professional health care or social services experience.

**General Experience/Education: A Master's degree or higher in a health related field and at least five (5) years of managerial experience in hospital, health, or mental health administration.**

**Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:**

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

**To be considered for this position: DMHAS employees who are lateral transfer candidates)** must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.

DMHAS **employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATION TO:**  
**Department of Mental Health and Addition Services**  
**Attn: Jaime Sanz, Clinical Recruiter**  
**P.O. Box 550**  
**Middletown, CT 06457**  
**Fax: 860-262-6929**  
**Email: [Jaime.Sanz@ct.gov](mailto:Jaime.Sanz@ct.gov)**

**CLOSING DATE: MARCH 15, 2015**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER** The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. MP