

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CAPITOL REGION MENTAL HEALTH CENTER
JOB OPPORTUNITY

Recovery Support Specialist {RSS}
(Possible underfill as Recovery Support Specialist Trainee {RSST})

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: CRMHC, 500 Vine Street, Hartford, CT
Program/Unit: Peer Support Program, 500 Vine Street, Hartford, CT
Job Posting No: CR-111562-2
Hours: 1st shift/8:00 a.m. to 4:30 p.m./Monday thru Friday/40 hours per week
Salary Range: RSS \$ 44,335.00 to \$ 60,105.00 (Annually)/ RSST \$ 42,367.00 to \$ 57,554.00 (Annually)
Posting Date: July 14, 2015 **Closing Date:** July 20, 2015

Duties include but are not limited to: Maintains and monitors the Peer Support Center to ensure a stable, safe milieu promoting Recovery and engagement in Recovery. Demonstrates engagement with members of the Recovery community and with clinical teams and client supports; provides rehabilitative services to persons in recovery including supportive counseling, co-leading of Wellness and Recovery groups, interaction with family and other supports all in the context of the Recovery Model and Person Centered services. Provides culturally appropriate support and education, linkage to community resources including social clubs, mutual support groups (Double Trouble, AA/NA) educational resources, medical, housing, skills training groups, and other services; documents services in the medical record when appropriate; educate clients on client rights issues and guide clients through this process, including Advanced Directives; advocates for clients; learn/utilize current peer support and recovery principles; performs other related duties as assigned.

General Experience:

RECOVERY SUPPORT SPECIALIST: Six (6) months experience as a Recovery Support Specialist Trainee.

*RECOVERY SUPPORT SPECIALIST TRAINEE: Completion of the Recovery Support Specialist Certification.

~ COPY OF REQUIRED RSS CERTIFICATION MUST BE FAXED OR MAILED IN WITH APPLICATION ~

Special Requirements: Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator license. Incumbents in this class must possess and maintain Recovery Support Specialist Certification. Incumbents in this class are required to travel. **Incumbents in this class must complete the RSS certification prior to applying. Certificate must be faxed with the application.**

Working Conditions: Incumbents in this class may be required to lift and restrain clients and may have significant exposure to infectious and/or /communicable diseases, strongly disagreeable conditions and risk of injury.

***Career Progression:** After completion of six (6) months of successful and satisfactory performance as a Recovery Support Specialist Trainee, an incumbent will be moved to the Recovery Support Specialist classification (*on the first pay period following the completion of the six (6) month requirement*).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

E-Mail: crmhcrecruitment@ct.gov OR Fax: (860) 297-0931

**Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06116**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **NP-6**