

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
JOB OPPORTUNITY

RECOVERY SUPPORT SPECIALIST TRAINEE *
COMMUNITY SUPPORT PROGRAM (CSP) **REPOST**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Capitol Region Mental Health Center, 500 Vine Street, Hartford, CT

Job Posting No: CR-26263-2

Hours: 1st; Monday – Friday, 8:00 a.m. to 4:30 p.m. (40 hours)

Salary: \$38,770.00

Posting Date: October 30, 2013 **Closing Date:** November 5, 2013

Duties may include but not limited to: Assists clients in defining personal goals for clients' recovery plans; assists clients in identifying and exercising their rights; provides observations to clinical support team with respect to client centered approaches; participates in assigned rehabilitative interventions to meet clients needs and goals; provides information and support to assigned clients to assist in their development of community networks and activities relating to community integration; provides instruction and skill training in recovery management to assigned clients and families; updates clients' notes in the medical record as required; enters computerized data as required; prepares and submits incident or other related forms; assists clients in following tasks outlined in recovery plan; observes and reports clients' behavior; assists clients in dealing with internal and external stress; assists clients in obtaining services that meet clients recovery needs; may provide outreach and transportation; may manage client behaviors through verbal communication; engagement, involving people in recovery in natural and community supports and in the development of recovery capitol within their own lives, and in the identification and achievement of their own goals and objectives. Assist in skills teaching, group and individual teaching and co facilitation; performs related duties as required.

General Experience and Training: Completion of the Recovery Support Specialist Certification Program required.

~ COPY OF REQUIRED RSS CERTIFICATION MUST BE FAXED OR MAILED IN WITH APPLICATION ~

Special Requirements: Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator license. Incumbents in this class are required to travel.

*** Career Progression:** After completion of six (6) months of successful and satisfactory performance as a Recovery Support Specialist Trainee, an incumbent will be moved to the Recovery Support Specialist classification (*on the first pay period following the completion of the six (6) month requirement*).

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06112
Fax: (860) 297-0931
E-Mail: crmhcrecruitment@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. NP-6