

JOB POSTING
Capitol Region Mental Health Center

Recovery Support Specialist Trainee * – CR 76349

[PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Location: 500 Vine Street, Hartford, CT
Program/Unit: Peer Support
Shift/Schedule/Hours: 1st; Monday – Friday, 8:00 a.m. to 4:30 p.m. (40 hours)
Salary: \$38,770.00
Posting Date: April 12, 2012 **Closing Date:** April 18, 2012

Duties may include but not limited to: Assists clients in defining personal goals for clients' recovery plans; assists clients in identifying and exercising their rights; provides observations to clinical support team with respect to client centered approaches; participates in assigned rehabilitative interventions to meet clients needs and goals; provides information and support to assigned clients to assist in their development of community networks and activities relating to community integration; provides instruction and skill training in recovery management to assigned clients and families; updates clients' notes in the medical record as required; enters computerized data as required; prepares and submits incident or other related forms; assists clients in following tasks outlined in recovery plan; observes and reports clients' behavior; assists clients in dealing with internal and external stress; assists clients in obtaining services that meet clients recovery needs; may provide outreach and transportation; may manage client behaviors through verbal communication; performs related duties as required.

General Experience and Training: Completion of the Recovery Support Specialist Certification Program is strict requirement.

COPY OF REQUIRED CERTIFICATION NEEDS TO BE FAXED OR MAILED IN WITH APPLICATION.

Special Requirement: Incumbents in this class are required to **possess and maintain a valid Motor Vehicle Operator's license.**

* **Career Progression:** After completion of six (6) months of successful and satisfactory performance as a Recovery Support Specialist Trainee, an incumbent will be moved to the Recovery Support Specialist classification (on the first pay period following the completion of the six (6) month requirement).

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position: Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Ramona Sablón, HR Associate, 860-297-0905

- 1) Postal Mail: Capitol Region Mental Health Center
500 Vine Street, Hartford, CT 06112**
- OR**
- 2) Fax: (860) 297-0931**
- OR**
- 3) Email : jellena.jones@ct.gov**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

The STATE OF CONNECTICUT is an Affirmative Action/Equal Opportunity Employer. Members of protected classes and/or individuals in recovery are encouraged to apply. NP-6