



Department of Mental Health and Addiction Services  
Southwest Connecticut Mental Health System  
**JOB OPPORTUNITY**  
Recovery Support Specialist possible under fill Recovery Support Specialist Trainee  
SW108005  
Assertive Community Treatment (ACT)

**[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)**

**Open To: The Public**

**Location: Greater Bridgeport Community Mental Health Center, 1635 Central Ave, Bridgeport CT 06610**

**Program/Unit: Rehabilitation Services**

**Recovery Support Specialist Salary: \$44,335.00**

**Recovery Support Specialist Trainee Salary: \$42,367.00**

**Shift/Schedule/Hours: 1st shift, 8:00 a.m. – 4:30 p.m., Monday through Friday, 40 hours per week**

**Posting Date: March 15, 2017**

**Closing Date: March 21, 2017**

**Duties may include but not limited to:** May conduct skills training and recovery focused self-help groups such as WRAP, Pathways, and other Peer Trainings; promotes recovery within peer services and the agency; assists in engaging people in recovery in their own recovery journeys, engaging in community resources and self-help groups; maintains a safe and therapeutic milieu within peer services; assists clients in defining and achieving personal goals and recovery plans; serves to teach recovery principles and shared life- experiences to others to demonstrate hope and opportunities for change and growth to staff and others in recovery; assists people in recovery in knowing and exercising their rights and documents these services in the electronic health record. Will also enter progress notes and maintain documentation towards service goals and objectives, attending rounds, departmental and agency meetings. Performs related duties as required.

**Recovery Support Specialist Requirements:**

**General Experience:** Six (6) months experience as a Recovery Support Specialist Trainee.

**Special Requirement:** Must possess, retain, and carry valid driver's license. Travel in the community is required. Incumbents in this class must possess and maintain Recovery Support Specialist Certification. Incumbents must adhere to the DMHAS Peer Support Ethical Guidelines.

**Recovery Support Specialist Trainee Requirements:**

**General Experience:** Completion of the Recovery Support Specialist Certification.

**Special Requirement:** Must possess, retain, and carry valid driver's license. Travel in the community is required. Incumbents in this class must possess and maintain Recovery Support Specialist Certification. Incumbents must adhere to the DMHAS Peer Support Ethical Guidelines.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Recovery Support Specialist applying to a Recovery Support Specialist posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **All other interested and qualified candidates** who meet the above requirements should submit a cover letter, a resume, and an Application for Employment [CT-HR-12](#) to:

**PLEASE SEND APPLICATIONS TO:**

**Southwest Connecticut Mental Health System**  
Human Resources, P.O. Box 1508, Middletown, CT 06457  
Fax: (860) 262-6770  
Email: [SWCMHS.recruit@ct.gov](mailto:SWCMHS.recruit@ct.gov)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Lou Ann Doehrer at (860)262-6712 or [Louann.doehrer@ct.gov](mailto:Louann.doehrer@ct.gov)