



EXAMINATION OPEN TO THE PUBLIC

REHABILITATION THERAPY SUPERVISOR 2

ANNUAL \$69,614 SALARY APPLICATION CLOSING EXAM
SALARY: \$93,402 GROUP: HC 28 DATE: NOVEMBER 14, 2013 NO: 131300CPD

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW.

PURPOSE OF CLASS: In state facilities this class is accountable for supervising all habilitation/rehabilitation therapy activities in a small to medium sized facility or institution, including, but not limited to physical therapy, occupational therapy, rehabilitation therapy, and communication therapy programs.

MINIMUM QUALIFICATIONS REQUIRED

IN ORDER TO BE CONSIDERED FOR ADMITTANCE INTO THIS EXAMINATION, YOU MUST INDICATE ON YOUR APPLICATION THAT YOU HAVE THE FOLLOWING EXPERIENCE AND TRAINING BY **NOVEMBER 14, 2013**.

GENERAL EXPERIENCE: Seven years of professional experience in a recognized professional therapeutic discipline providing program evaluation, planning and application for mentally, emotionally and/or physically handicapped clients.

SPECIAL EXPERIENCE: One year of the General Experience must have included either the supervision of professional therapists or programmatic and administrative responsibility for a therapy program. **Note:** For state employees this is interpreted as one year of experience at the level of Rehabilitation Therapy Supervisor 1 or its equivalent.

SUBSTITUTION ALLOWED: College training in a recognized therapeutic discipline such as art, dance, horticulture, music, recreation or other related discipline may be substituted for the General Experience on the basis of fifteen semester hours equalling one half year of experience to a maximum of four years for a Bachelor's degree.

SPECIAL REQUIREMENT: Incumbents in this class may be required to travel.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of principles and practices of designated therapeutic disciplines; considerable knowledge of physical, mental and/or psychosocial disorders; knowledge of community services; knowledge of individual and group dynamics; considerable interpersonal skills; considerable oral and written communication skills; considerable skill in instructing and supervising others in practice of several therapeutic disciplines; ability to plan, implement and evaluate therapeutic programs.

THE EXAMINATION WILL BE COMPOSED OF:

<u>PART</u>	<u>WEIGHT</u>
EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS. Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by November 14, 2013. Mail your application to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106-1658 (Secure Fax #860-622-2875.** If faxing materials, keep a copy of your completed application form and the fax transmittal receipt for your records. Make certain that your application form is complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by December 23, 2013. A separate application form must be submitted for each exam you are applying for.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) or at the Offices of the Connecticut State Job Centers.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.