Central Connecticut State University

RESIDENCE LIFE: RESIDENCE HALL DIRECTOR

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public, State Employees, Agency Employees

Location: Central Connecticut State University

Hours: TBD

Closing Date: March 24, 2017

Central Connecticut State University invites applications for a full-time Assistant to the Director /Residence Hall Director. This **10-month live-in** professional staff member is responsible for the quality of life in a University residence hall. The emphasis of this position is on establishing and maintaining an atmosphere conducive to personal growth, community building and academic achievement. Candidates are expected to be committed to multiculturalism and working with a diverse student body. Please note CCSU does not permit pets.

Required Qualifications:

- Bachelor's degree
- Two years (FTE) of relevant housing experience which equips the applicant to relate effectively to resident university students and staff
- Commitment to serving a diverse student body

Equivalent combination of training and experience may be considered.

Preferred Qualifications:

- Recent residence life work experience at a college or university setting
- Experience with Microsoft Office Suite and Adirondack Solutions The Housing Director and/or other housing management software
- Experience seeing to the operational needs of a residence hall (i.e., submitting work orders, inventory control) and supervising resident assistants
- Demonstrated experience advising student organizations (i.e., clubs, hall council)
- Experience developing and providing training in a college/university setting
- Demonstrated experience with crisis management including student conduct

For full consideration, applications must be received by **March 24, 2017**. Salary is commensurate with education and experience. Incomplete applications will not be considered.
For more information and application instructions, go to: https://hrat.ccsu.edu/default.php.

Central Connecticut State University is an affirmative action and equal opportunity employer