DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
SUPERVISING ADDICTION COUNSELOR POSITION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Connecticut Valley Hospital ~ Addiction Services Division ~ Merritt 2 D/E ~ Male Rehab Unit Middletown, CT
Job Posting No: CV~24749
Hours: 2nd Shift ~ 1:30 p.m. to 10:00 p.m. ~ 40 hours weekly ~ Tuesday through Saturday
Salary Range: $69,901 to $94,572 Annually
Closing Date: September 21, 2017

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Duties may include but not limited to: Schedules, assigns, oversees and reviews work of staff; provides staff training and assistance; conducts performance evaluations of lower level counseling staff; determines priorities and plans unit work; establishes and maintains unit procedures; develops or makes recommendations on development of policies and standards; acts as liaison with other operating units, agencies and outside officials regarding unit policies and procedures; prepares reports and correspondence; conducts and/or oversees counseling services to alcohol and drug dependent clients; coordinates counseling services; assists in selection of counseling staff; may oversee case management activities; may assist in supervision of a rehabilitation facility; may coordinate program operations as necessary; may serve as liaison with service providers to assure comprehensive integrated care; may represent program at community events and seminars; performs related duties as required. The Addiction Services Division utilizes methadone for the treatment of opiate dependence.

General Experience: Licensure as an Alcohol and Drug Counselor by the Connecticut Department of Public Health and two (2) years experience at the level of Certified Addiction Counselor.

Substitution Allowed: Certification as a Certified Clinical Supervisor (CCS) by the Connecticut Certification Board may be substituted for the General Experience.

Special Requirement: Incumbents in this class who are licensed must maintain licensure as an Alcohol and Drug Counselor by the Connecticut Department of Public Health. Incumbents in this class who are certified must maintain certification as an Alcohol and Drug Counselor by the Connecticut Department of Public Health and certification as a Certified Clinical Supervisor (CCS) by the Connecticut Certification Board. Individuals recovering from addiction to alcohol or drugs are required to have two (2) years of substance free time to be considered for a position in a substance abuse program. Incumbents in this class may be required to possess advanced training in the area of sexually transmitted disease, tuberculosis and blood borne pathogens. Incumbents in this class may be required to possess and retain a valid driver's license. Incumbents in this class may be required to travel.

Physical Requirement: A medical and/or psychiatric examination may be required prior to appointment.

Working Conditions: Incumbents in this class may be required to perform moderate amounts of lifting or restraining of patients and be exposed to communicable and/or infectious diseases and risk of injury from assaultive and/or abuse patients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:
1. DMHAS employees who are lateral transfer candidates (example: Supervising Addiction Counselor applying to a Supervising Addiction Counselor posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. DMHAS employees who are promotional/demotional candidates must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. All other applicants must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

EMAIL: CVH-RECRUIT@CT.GOV ~ FAX: (860) 262-5055
Connecticut Valley Hospital
Office of Human Resources ~ ATTN: Recruitment
P.O. Box 351 ~ Middletown, CT 06457

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Doreen Clemson at 860 262-7116 or Doreen.Clemson@ct.gov