

DEPARTMENT OF DEVELOPMENTAL SERVICES
North Region
155 Founders Plaza / 255 Pitkin Street
East Hartford, CT 06108

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

POSTING DATE: April 4, 2011

CLOSING DATE: April 11, 2011

POSITION: Supervising Developmental Services Worker 1
POSITION #: 00097991
LOCATION: 77 Mountain Road, Newington
SCHEDULE: Sunday 7a – 2p; Monday and Tuesday 1p – 8p; Wednesday and Thursday 9a – 4p
Pass Days: Friday and Saturday
HOURS PER PAY PERIOD: Full-Time 70 hours

EXAMPLES OF DUTIES

The SDSW will be responsible for providing care and supervision to six individuals who reside at 77 Mountain Road. Must be able to write and implement teaching strategies and active treatment schedules as well as provide for the health and safety of the residents. Must possess strong supervisory and interpersonal skills and be responsible for supervising all staff in the home. SDSW is required to attend IDT meetings, complete staff orientation and in servicing of staff. SDSW must have knowledge of scheduling, overtime distribution and management of client and agency funds. Must be able to lift and transfer residents as well as work with challenging individuals. Must possess a valid driver's license. Must be current in CPR, PMT and be medication administration certified. Performs related duties as required.

EXPERIENCE & TRAINING

General Experience: One (1) year's experience working with persons with mental retardation or other developmental disabilities at the level of Developmental Services Worker 2.

Special Requirements: 1. Incumbents in this class may be required to be bilingual or fluent in American Sign Language.
2. Incumbents in this class may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

TO APPLY: Please complete a DDS Transfer/Promotion application (applicable to DDS employees) or a State of CT Application for Examination or Employment CT-HR-12 located at <http://das.ct.gov/employment> (applicable to non-DDS employees), including the Position # and copies of your last two performance appraisals or two letters of reference. All application materials must be received by close of business on the closing date indicated above.

SEND APPLICATIONS TO:

Department of Developmental Services—North Region
155 Founders Plaza / 255 Pitkin Street
East Hartford, CT 06108
Attn: Ms. Carol Pfeifer, Human Resources
Phone: (860) 263-2618
Fax: (860) 263-2626

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.