

**STATE OF CONNECTICUT
DEPARTMENT OF DEVELOPMENTAL SERVICES
North Region
155 Founders Plaza / 255 Pitkin Street
East Hartford, CT 06108**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

POSTING DATE: April 4, 2011

CLOSING DATE: April 11, 2011

POSITION: Supervising Developmental Services Worker 1
POSITION #: 00097993
LOCATION: Newington Respite Center, 318 Mountain Road
SCHEDULE: Friday 2p – 9p; Saturday and Sunday 1p – 8p; Monday 10a – 5p; Thursday 2p - 9p
Pass Days: Tuesday and Wednesday
HOURS PER PAY PERIOD: Full-Time 70 hours

EXAMPLES OF DUTIES

SDSW must be flexible in ability to work with a wide range of individuals, as guests will be different each week. Excellent communication, interpersonal and written skills are essential as the SDSW will be communicating and meeting with family members for pre-visits, admissions and discharges as well as contact during visits as needs arise. The SDSW must have strong scheduling and time management skills to be able to adjust to the last minute changes of guest visits. The SDSW must be trained in BLS/CPR, PMT with child component, medication administration and possess a valid driver's license. Must have the ability to do both lifts and transfers as well as restraints. Must work well with all age ranges from toddlers to elderly. Performs related duties as required.

EXPERIENCE & TRAINING

General Experience: One (1) year's experience working with persons with mental retardation or other developmental disabilities at the level of Developmental Services Worker 2.

Special Requirements: 1. Incumbents in this class may be required to be bilingual or fluent in American Sign Language. 2. Incumbents in this class may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

TO APPLY: Please complete a DDS Transfer/Promotion application (applicable to DDS employees) or a State of CT Application for Examination or Employment CT-HR-12 located at <http://das.ct.gov/employment> (applicable to non-DDS employees), including the Position # and copies of your last two performance appraisals or two letters of reference. All application materials must be received by close of business on the closing date indicated above.

SEND APPLICATIONS TO:

**Department of Developmental Services—North Region
155 Founders Plaza / 255 Pitkin Street
East Hartford, CT 06108
Attn: Ms. Carol Pfeifer, Human Resources
Phone: (860) 263-2618
Fax: (860) 263-2626**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.