

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
SOUTHEASTERN MENTAL HEALTH AUTHORITY  
JOB OPPORTUNITY  
Supervising Clinician – Community Residential Services

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** 401 W. Thames Street, Bldg. 301, Norwich, CT  
**Job Posting No:** SM97783  
**Hours:** 1<sup>st</sup> shift, Monday – Friday, 8:00 a.m. – 4:30 p.m.  
**Salary:** \$81,946 - \$109,949 (Annually)  
**Closing Date:** May 13, 2015

**Eligibility Requirement:** State employees who possess the general and special experience and training may apply. State employees currently holding the above title or those who have previously attained permanent status may apply. DMHAS employees currently holding the above title may apply for lateral transfer.

**Duties may include but not limited to:** Under the supervision of the CRS Team Behavioral Health Clinical Manager, schedules, assigns, and oversees staff and the daily CRS team operations, including staff clinical supervision, time management, and ongoing assessment of staff performance. This includes monitoring clinical documentation and the quality of staff work, as well as following up on QA reports. The Supervising Clinician is responsible for assuring that all team recovery plans, all clinical documentation, including documentation in WITS, is current and meets Agency standards. The Supervising Clinician should have knowledge of crisis management, psychiatric and co-occurring issues, treatment planning and service delivery in order to lead staff who will be responsible for serving CRS team clients. The Supervising Clinician is responsible for reviewing when clients should be discharged from the CRS program. Responsibilities include identifying barriers and assisting in developing strategies and solutions to improve client care. The Supervising Clinician will communicate clearly on a daily basis with CRS team members and the CRS team Behavioral Health Clinical Manager. The Supervising Clinician may also develop relationships with and act as a liaison to other operating units, agencies and outside parties. May also provide direct clinical care as needed and may perform additional clinical and administrative related duties as required.

**General Experience and Training:** Seven (7) years of professional health care experience in a psychiatric setting.

**Special Experience:** Two (2) years of the General Experience must have been at a lead level responsible for coordinating the work of a unit or team of professionals in a psychiatric setting. Note: For State Employees the lead level is interpreted at the level of Clinical Social Worker Associate for social work discipline, Head Nurse for the Nursing discipline, an Associate Professional Counselor and an Associate Marriage and Family Therapist.

Substitutions Allowed: 1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2. A Master's Degree in a health care field related to one of the disciplines in the Special Experience may be substituted for one (1) additional year of the General Experience.

**Special Requirements:** Incumbents in this class must possess and retain a current license as a Clinical Social Worker, a licensed Marital and Family Therapist, a licensed professional Counselor, or as a Registered Professional Nurse in the State of Connecticut. Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

**Note:** Non-Examined refers to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement for appointment to a class.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Supervising Clinician applying to a Supervising Clinician posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

**Arnetia Douglas, Human Resources Assistant, Southeastern Mental Health Authority, 401 West Thames Street, Building 301, Norwich, CT 06360**  
**Phone: (860) 859-4651 - FAX: (860) 859-4792 Email: [MHA-SMHA-RECRUIT@ct.gov](mailto:MHA-SMHA-RECRUIT@ct.gov)**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities) **AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers.

Women, minorities and persons with disabilities and in recovery are encouraged to apply. **P-1**