

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
SOUTHEASTERN MENTAL HEALTH AUTHORITY
JOB OPPORTUNITY**

NURSE – Community Residential Support

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 401 W. Thames Street, Bldg. 301, Norwich, CT
Job Posting No: **SM25490-2**
Hours: 1st shift/8:00 a.m. to 3:30 p.m./Monday through Friday with weekends and holidays off
Salary: \$50,870 - \$67,345 (Annually)
Closing Date: May 21, 2014

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Duties may include but not limited to: Provide daily nursing services to clients of the Community Residential Support Program in collaboration with a multidisciplinary team. These services would include assessment, education, and support in a community setting including home visits, medication delivery and monitoring, administration of injections as prescribed, documentation and maintenance of required nursing records in addition to working as an advocate and liaison with other health care providers to coordinate services and ensure continuity of care. May also be required to transport and accompany clients to appointments as needed. Must have the ability to provide support and education to clients about medications, symptoms, diagnosis and facilitate groups. Assist prescriber with follow-up orders, medication reconciliation, and insurance issues. Must be able to use a computer, work independently and be self-directed, as well as provide guidance to staff as needed and meet agency productivity standards along with following the recovery model of care. Perform other required duties as assigned.

GENERAL EXPERIENCE: Graduation from an accredited nursing program.

SPECIAL REQUIREMENTS: Incumbents in this class must possess and retain a license or temporary permit as a Registered Nurse in Connecticut. Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Nurse applying to a Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Email: MHA-SMHA-RECRUIT@ct.gov
FAX: (860) 859-4792
Southeastern Mental Health Authority
Office of Human Resources / Attn: Recruitment
401 West Thames Street, Building 301, Norwich, CT 06360

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1