

Southern Connecticut State University

Job Opportunity

Please follow the specific application filing instructions at the bottom of this page!

Job Title: Maintainer - Grounds
Location: Facilities Operations
Hours: Monday – Friday 7:00 a.m. – 3:00 p.m.
Closing Date: December 23, 2013
Salary: \$29,566.00

NOTE: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

EXAMPLES OF DUTIES: Dig ditches; shovels materials such as sand, stone, dirt, snow; operate hand, small power equipment, mowers and attachments; cuts weeds or brush; weeds gardens; rakes fill, loam, grass or leaves; moves, loads, unloads and distribute supplies and equipment; clean gutters, storm sewers and catch basins; fertilizes plants, flowers, shrubs, etc. May operate and perform preventive maintenance and minor repairs on vehicles such as multiple power mowers, snow blowers and snow plows required in care of grounds, walks and roads; may sand and salt walkways; picks up litter; empties trash receptacles and maintain dumpster areas; performs other related duties as required; operates motor vehicles of less than a five ton capacity.

MINIMUM QUALIFICATIONS REQUIRED:

Some interpersonal skills; some oral and written communication skills; ability to follow oral and written instructions; ability to learn policies and procedures; ability to operate, care for and perform minor maintenance on tools and equipment used in daily work; some ability in simple record keeping.

EXPERIENCE AND TRAINING:

Any experience and training which would provide the knowledge, skills and abilities listed above.

SPECIAL REQUIREMENTS: Must have a valid Connecticut Drivers license with a clean record; may be required to lift moderate to heavy weights.

APPLICATION INSTRUCTIONS: Interested candidates who meet the above requirements should submit (1) an Application for Employment (Form CT-HR-12) available at <http://das.ct.gov/HR/Forms?CT-HR-12> and three (3) letters of references. State employees must submit two most recent performance appraisals in lieu of references to:

Southern Connecticut State University
Office of Human Resources
501 Crescent Street
New Haven, CT 06515
ATTN: Darnelle Perry
FAX (203)392-5571
NO PHONE CALLS PLEASE

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER