



Department of
ADMINISTRATIVE SERVICES
Job Postings



**THE DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY**

STATE POLICE IDENTIFICATION TECHNICIAN 1

(May under fill at the level of State Police Identification Technician Trainee)

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public/Candidates on a current examination list
*See below eligibility requirements.

Location: Middletown

Job Posting No: 100470

Hours: 35 hours (Full time)

Salary: \$42,930 – 58,899 (**SP ID Tech 1**) / \$35,323 – \$47,560 (**SP ID Tech Trn**)
(New hires to state employment start at the minimum salary range)

Closing Date: **Tuesday, February 21, 2017**
(Incomplete or late application packages will not be considered)

In the Department of Emergency Services and Public Protection this class is accountable for independently performing a full range of tasks in obtaining, classifying, searching, sequencing, comparing and filing of fingerprints.

Eligibility Requirement: Candidates must have applied for and passed the **STATE POLICE IDENTIFICATION TECHNICIAN 1** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Knowledge, Skills and Abilities: Knowledge of methods, principles and techniques of fingerprint classification and identification; skill, speed and accuracy in classifying fingerprints; ability to take, develop, analyze, classify, compare and file fingerprints and impressions including latent prints; ability to utilize computer software; some ability to train others in fingerprint classification.

General Experience: Two (2) years of experience in obtaining, classifying, searching and filing fingerprint material with a law enforcement agency.

Substitution Allowed: Completion of a course in fingerprint classification from a school recognized by the International Association for Identification may be substituted for one (1) year of the General Experience.

Character Requirement: In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for appointment.

Physical Requirement: 1) Incumbents in this class must have and maintain sufficient visual acuity to perform the duties. 2) A physical examination may be required.

Working Conditions: Incumbents in this class may be exposed to some risk of injury or physical harm in fingerprinting criminals and cadavers and to a considerable degree of eye strain in their work.

STATE POLICE IDENTIFICATION TECHNICIAN TRAINEE:

In the Department of Emergency Services and Public Protection this class is accountable for receiving on-the-job training in the classification and filing of fingerprints.

Knowledge, Skills and Abilities: Knowledge of methods and procedures used in fingerprint classification; ability to accurately compare fingerprint data; ability to maintain criminal and non-criminal fingerprint filing systems; ability to follow written and oral instructions; ability to utilize computer software.

General Experience: One (1) year of experience in the processing or classification of fingerprints.

Substitution Allowed: Completion of a course in fingerprint classification from a school recognized by the International Association for Identification may be substituted for the General Experience.

Character Requirement: In addition to the checking of references and of facts stated in the application, a thorough investigation of each candidate may be made before persons are certified for appointment.

Physical Requirement: 1) Incumbents in this class must have and maintain sufficient visual acuity to perform the duties. 2) A physical examination may be required.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a cover letter, resume, [CT HR 12](#) (State Application) & [CT HR 13](#) (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by **Tuesday, February 21, 2017, close of business** to:

The Department of Emergency Services and Public Protection
1111 Country Club Road, Middletown, CT 06457
Attn: Lucy I. Manente, Human Resources Specialist
or
Fax: (860) 685 – 8356

Due to the large volume of applications received, we are unable confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a fingerprint supported state and federal criminal history records check along with reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Daphne Lewis, Equal Employment Opportunity Specialist 1 at (860) 685 - 8010 or Daphne.Lewis@ct.gov.