

State of Connecticut
JOB POSTING

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY**

STATE SCHOOL PRINCIPAL 2

Please follow the specific application filing instructions at the bottom of this page

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| Open To: | Open to the Public |
| Location: | Statewide |
| Hours: | 7:00am – 3:30pm |
| Salary: | \$101,558.00 - \$138,477.00 |
| Position: | 042178-036930-035885 |
| Closing Date: | Applications must be postmarked no later than March 10, 2015 |

Minimum Qualifications:

Knowledge of the philosophy and methods of education and teaching; knowledge of the principles and practices of education for special needs population; ability to plan, organize, direct and control an educational program; decision-making ability; ability to prepare and present clear and concise written and oral reports; ability to establish and maintain cooperative relationships with facility departmental professionals and administrators, professional staff of the Department of Education and other State agencies, public school systems, and local education agencies, parents, students and others contacted in the work; administrative ability.

General Experience:

A Master's degree in education or related field plus eighteen (18) semester hours of graduate credit and completion of fifty (50) school months of successful teaching or service employment as identified in State of Connecticut, Regulation of State Board of Education, Sec. 10-145d-574 (a – f)

Special Experience:

1. State Board of Education Certification (#092) as a Principal or Intermediate Administrator/Supervisor will be required at time of appointment.
2. Incumbents in this class may be required to possess and retain a current Connecticut Motor Vehicle operator's license.

Preferred Experience:

- Minimum of one year experience as a School Administrator.
- Experience working with a culturally diverse population or an at risk population in a restrictive setting.

Note:

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Character Requirement:

In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made prior to appointment.

APPLICATION INSTRUCTIONS: Interested and qualified candidates who meet the above requirements should submit the requested documents as follows;

1. Cover letter,
2. Application for Employment (Form CT-HR-12) which is available at http://www.das.state.ct.us/HR/Forms/CT-HR-12_Application.pdf
3. State of Connecticut Addendum-Criminal Conviction (Form CT-HR-13) which is available at http://das.ct.gov/HR/Forms/CT-HR-12A_Addendum.pdf
4. Resume,
5. Copy of college transcripts,
6. Copy of current certification,
7. Two (2) letters of professional references from current and/or previous supervisors. Current State Employees must submit (2) most recent performance appraisals in lieu of references.

Applications must be received by the closing date above. Incomplete or late application packages will not be considered. Interviews will be limited to those whose experience and training most closely meet the preferred experience of this position.

**Heather DiMauro
Department of Correction
24 Wolcott Hill Road
Wethersfield, CT 06109**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.